

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF
THE SPECIAL LEISURE SERVICES FOUNDATION
HELD AT THE NWSRA ADMINISTRATIVE OFFICES
3000 W. CENTRAL ROAD, ROLLING MEADOWS, IL
ON THE 17th OF OCTOBER 2017**

Director Houser called the meeting to order at 3:30 p.m. Those present were Carl Arthur, Tom Campone, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Kathy Nowicki, Terri Oates, Tom Perkins, Brian Rubin, Jonathan Salk, and Christina Ferraro.

Absent were: Vicki Carney, Jacky Cartwright, Mike Clark, Rita Fletcher, Dennis Hanson, Dennis Stein

Wendy Aguilera Blanchette arrived at 3:37 p.m.

Also present were: Tracey Crawford, SLSF President; Nanette Sowa, Superintendent of Development; Brian Selders, Superintendent of Communications and IT; Andrea Griffin and Jayne Finger, Superintendents of Recreation; Trisha Breitlow, Superintendent of Administrative Services; Cathy Splett, Foundation Coordinator; Miranda Woodard, Accounting Manager, Karyn Emeraldal, Graphic Communications Coordinator; Megan O'Brien, Events Coordinator; and Jessica Vasalos, Administrative Coordinator as recording secretary.

Superintendent Selders introduced Karyn Emeraldal, Graphic Communications Coordinator. Superintendent Sowa introduced Dave Hanson, Benjamin F. Edwards and Wendy Aguilera Blanchette, potential Board Member.

Approval of Agenda for October 17, 2017

Director Houser called for a motion to approve the Agenda for October 17, 2017. Director Charlesworth moved the motion and Director Oates seconded the motion. Upon voice vote the motion carried.

Approval of Minutes, May 16, 2017

Director Houser called for a motion to approve the minutes for the May 16, 2017 meeting. Director Arthur moved the motion and Director Perkins seconded the motion. Upon voice vote the motion carried.

Correspondence

Written: President Crawford reported that a letter was received from IAPD. She and Superintendent Sowa attended the Best of the Best awards Gala. SLSF nominated Ala Carte Entertainment for an award and they won.

Oral:

None

SLSF Reports

3rd Quarter Reports –

Events

Superintendent Sowa reported that all the golf outings are completed. Overall the Golf Outings were successful and made special mention that the Moretti's Golf Outing grossed \$30,000. This was the 30th anniversary of the event. The event has raised almost \$1 million since its inception. Celebrate Ability is the next event and it is expected to net more than last year.

Grants

Cathy Splett, Foundation Coordinator reviewed the grant activity and informed the Board that there are still grants outstanding and hopes to hear the status of them soon. Coordinator Splett also informed the Board of a generous grant that has been awarded to SLSF to assist with the startup costs start Pursuit 3.

Sponsorships

Superintendent Sowa reviewed the Sponsorships. To date SLSF has raised \$69,300 in sponsorships.

Goals

Superintendent Sowa reviewed the progress of the SLSF goals for 2017.

Marketing & Public Relations

Brian Selders, Superintendent of Communications and IT, demonstrated a new system and features on the website, such as the Donate Now button. People can create their own fundraisers and make donations through Facebook. Donations can be made for special occasions, such as birthdays, and testimonials can be added.

NWSRA Program Report

Jayne Finger, Superintendent of Recreation, highlighted the sports banquet held to celebrate NWSRA athletes with dinner provided by Moretti's. The Booster Club provided hats and pins to each athlete.

Financial Reports

Organizational Cash Overview

Superintendent Breitlow reviewed the financial report. Reserves are higher than 2016. Revenue is slightly ahead. Expenses are on target.

Miranda Woodward, Accounting Manager, distributed a correction to the September 30 2017 Cash Overview.

Approval of Warrants

Director Houser called for a motion to approve Warrant #6 dated June 30, 2017 in the amount of \$305,404.05. Director Arthur moved the motion and Director Charlesworth seconded the motion. Upon roll being called the vote was as follows:

AYE: Carl Arthur, Tom Campone, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Kathy Nowicki, Terri Oates, Tom Perkins, Brian Rubin, Jonathan Salk, and Christina Ferraro.

NAY: None

The motion carried.

Director Houser called for a motion to approve Warrant #7 dated July 14, 2017, in the amount of \$10,989.19. Director Oates moved the motion and Director Arthur seconded the motion. Upon roll being called the vote was as follows:

AYE: Carl Arthur, Tom Campone, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Kathy Nowicki, Terri Oates, Tom Perkins, Brian Rubin, Jonathan Salk, and Christina Ferraro.

NAY: None

The motion carried.

Director Houser called for a motion to approve Warrant #8 dated August 31, 2017 in the amount of \$159,126.87. Director Charlesworth moved the motion and Director Arthur seconded the motion. Upon roll being called the vote was as follows:

AYE: Carl Arthur, Tom Campone, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Kathy Nowicki, Terri Oates, Tom Perkins, Brian Rubin, Jonathan Salk, and Christina Ferraro.

NAY: None

The motion carried.

Director Houser called for a motion to approve Warrant #9 dated September 30, 2017 in the amount of \$12,367.90. Director Crook moved the motion and Director Charlesworth seconded the motion. Upon roll being called the vote was as follows:

AYE: Carl Arthur, Tom Campone, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Kathy Nowicki, Terri Oates, Tom Perkins, Brian Rubin, Jonathan Salk, and Christina Ferraro.

NAY: None

The motion carried.

Director Houser called for a motion to approve Warrant #10 dated October 17, 2017 in the amount of \$68,834.83. Director Oates moved the motion and Director Perkins seconded the motion. Upon roll being called the vote was as follows:

AYE: Carl Arthur, Tom Campone, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Kathy Nowicki, Terri Oates, Tom Perkins, Brian Rubin, Jonathan Salk, and Christina Ferraro.

NAY: None

The motion carried.

Old Business

Cathy Splett, Foundation Coordinator, reported that the final payment for the Hanover Park Park District ramp was made on August 29. The ramp is beautiful and allows the community center a level of access that it did not have previously.

New Business

Director Houser called for a motion to approve Wendy Aguilera Blanchette as a new board member. Director Perkins moved the motion and Director Arthur seconded. Upon roll being called the vote was as follows:

AYE: Carl Arthur, Tom Campone, Amy Charlesworth, Al Crook, Anthony Gattuso, Jim Houser, Kathy Nowicki, Terri Oates, Tom Perkins, Brian Rubin, Jonathan Salk, and Christina Ferraro.

NAY: None

Celebrate Ability

Superintendent Sowa reminded the Board that Celebrate Ability is November 3, 2017. A few more registrations are needed. Money from the IMPACT Auction will go to the Snoezelen Room in Hanover Park. Superintendent Sowa is asking for donations for the Bucket of Cheer.

NWSRA Grant

Superintendent Finger reported that the second of three requests of funds from SLSF to support NWSRA is in the amount of \$68,546.83 to support scholarships, general programs, inclusion, transportation and athletics.

Snoezelen Room

President Crawford and Superintendent Griffin reported on the status of the Snoezelen Room. A video of the Snoezelen Room was shown. The room has been open for nine months. There are currently 45 clients. Nine family members joined the sessions. The room started with utilization of three days a week and is now up to six days a week. It is fully booked and there is a wait list. The Snoezelen Room services a wide range of ages and ability levels. There are 6 trained therapists. Awareness of the Snoezelen Room and its benefits are extending beyond NWSRA's districts. The Snoezelen Room is being advertised and used as a model by other organizations. The room will be seen via Virtual Reality at Celebrate Ability.

President Crawford informed the Board that parents have been talking about starting a GoFundMe for the Snoezelen Room.

Wheaton Sisters Grant

SLSF applied for a grant to open PURSUIT 3 and were awarded a generous amount by the Wheaton Franciscan Sisters. The money will go for the first year's rent, accessibility, technology and supplies. SLSF can apply for a grant again in 2018.

Benjamin F. Edwards Investment Update

Dave Hanson presented the status of the SLSF portfolio. SLSF has received a good return on investments and the portfolio is nicely balanced. Overall the economy is good. There has been a slow and steady increase in interest rates which will benefit the portfolio.

Information/Action Items

Holiday Luncheon

Nanette Sowa, Superintendent of Development, announced that invitations to the Holiday Luncheon will be mailed out soon. It will take place on December 13, 2017. Approximately 150 – 200 typically attend.

2018 Board Meeting Schedule

President Crawford will send the board meeting schedule via the Outlook calendar invite. At the SLSF retreat, the SLSF team created the 2018 goals from the development plan. The goals will be available in January. Some of those goals have already been completed. Monthly meetings will keep the team on

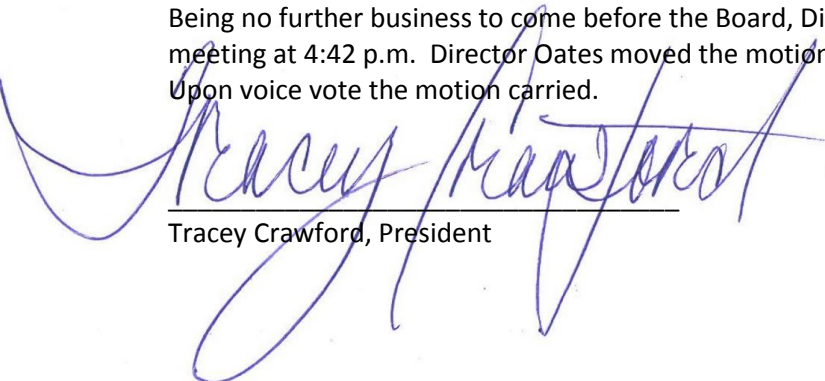
target. The main areas of focus are: hire and Event Coordinator (completed), grants (have another organization do the research), and additional direct mailings to raise money.

Director Charlesworth announced that President Crawford was selected by Rolling Meadows Rotary as the Community Leader of the Year.

Adjournment

Being no further business to come before the Board, Director Houser called for a motion to adjourn the meeting at 4:42 p.m. Director Oates moved the motion and Director Perkins seconded the motion.

Upon voice vote the motion carried.



Tracey Crawford, President