

Date: September 9, 2021

To: Tracey Crawford
From: Megan O'Brien
Event: Arlington Classic Golf Outing

Event History: This golf outing began as a collaboration between the Rotary Club of Arlington Heights, of which Kevin Kendrigan was a member, and Special Leisure Services Foundation as a way to run an event that would benefit both agencies. SLSF would do all the organizing of the event including securing a golf course, and the Rotary Club would solicit golfers, sponsors, and raffle prizes. In 2011, the Rotary Club of Arlington Heights Sunrise merged with the Rotary Club of Mount Prospect Sunrise creating the Rotary Club of Mount Prospect/Arlington Heights and the partnership on the outing continued. In 2015, that Rotary Club of Mount Prospect/Arlington Heights dissolved due to low membership and the Rotary Club of Arlington Heights Noontime was asked to become the collaborators on the outing and they accepted.

A highlight of the outing is the naming of the Duffer of the Year. The duffer was created to acknowledge a person who contributes to the Arlington Heights community in a significant way, but is not recognized publicly for their efforts. In May of the outing year, the previous duffers meet for lunch and vote for the person they think deserves to be the new duffer. That person is then taken to lunch/coffee by a duffer representative and an SLSF representative and asked to act as the year's duffer. The duffer is required to attend the outing, create a gimmick hole contest for the "Duffer Hole" and to bring in sponsors and golfers for the event. At the outing dinner, they have an opportunity to speak and are given a green "Duffer Jacket" that is embroidered with the duffer symbol and the year they were the duffer.

Duffer History:

'93 Ernie Blomquist	'01 Jack Whisler	'09 Tom Kivlahan	'17 Neil Scheufler
'94 Mike Silverman	'02 Arlene Mulder	'10 Jim Bertucci	'18 Derek Hanley
'95 Dee Bigham	'03 Mary Stitt	'11 Ron Crawford	'19 Carol Blackwood
'96 Mike Cook	'04 Bob Paddock	'12 Bob Whisler	'20 No Duffer Nominated
'97 Joseph Burlini	'05 Steve Daday	'13 John Glueckert, Jr.	'21 No Duffer Nominated
'98 Kristine Stabler	'06 Bruce Crowther	'14 Mary Cay Chisholm	
'99 Rod Kath	'07 Sue Duchek	'15 Andrew Bennett	
'00 Angelo Capulli	'08 Mike Flaherty	'16 Beth and George Drost	

of years event held: The event has been held since 1993, this was the 29th year.

Event Explanation: The event is held the second or third Thursday in September depending on the dates of the Jewish High Holidays. It's hosted at Arlington Lakes Golf Course in Arlington Heights. The event is an 18 hole, shot gun scramble format. This year the committee decided to offer a boxed lunch for golfers that could be taken out on the golfer course. An additional \$25 catered dinner was served after golf with a program and raffles. Rotary and SLSF representatives spoke about their mission.

Event Preparation: In October following each outing, SLSF contacts the Rotary Club to renew the letter of agreement to collaborate on the next year's outing. Following that agreement, the golf course is confirmed and dates are set in the SLSF calendar. In February or March, an SLSF representative attends the Rotary Club meeting and talks about SLSF/NWSRA and the outing. In May, the duffers meet to vote on the year's duffer. When the duffer has accepted, flyers are made and a save the date is sent electronically to the last three years' participants. The committee consists of members of the Rotary Club of Arlington Heights. An SLSF representative begins attending their lunch meetings in May to talk about the club's responsibilities and keep the club updated on progress. Club members are asked to volunteer to gather raffle prizes, solicit sponsors and golfers. Committee members are sent a weekly update to share with the club and to keep the club active in the recruitment process.

The SLSF representative meets/emails/talks to the committee and the Duffer on a weekly basis as soon as the flyers are sent in early July. This year a survey was sent to all past duffers at the end of April to see if the Duffers wanted to continue this tradition. The majority vote was to not continue the Duffer for this year.

The dinner caterer is contracted in June to place the lunch and dinner order. The SLSF representative meets with the golf course professionals to make certain all is in order.

In addition to help raise more money and to have Rotarians help support the outing in the event they were unable to attend the event, raffle tickets were sold at Rotary meetings leading up to the outing.

Committee Names: The committee consists of the members of the Rotary Club of Arlington Heights. In 2021, the committee consisted of:

Brian Meyer Neil Scheufler Betsy Kmiecik

Gimmick Hole explanation:

Split the Pot – Passport holders are entered, all other golfers may enter for \$10.00.

- A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by MolsonCoors).
- During the dinner after the outing, 2 tickets are drawn. The 1st ticket pulled wins half of the day's pot and the 2nd ticket pulled wins the golf bag.

Closest to the Pin – All golfers are entered at no additional cost. The winner receives a box of balls.

Most Accurate Drive – All golfers are entered at no additional cost. The winner receives a box of balls.

Longest Drive – All golfers entered at no additional cost. The winner receives a box of balls.

Longest Putt - All golfers are entered in this contest.

- A marker has been placed on the green.
- If you sink your putt from beyond the marker, cross out the last name written and write your name.
- Move the stake to the location from which you putted.
- The person whose name is last on the list will win an individual prize.

Double your Chances – Passport holders are entered, all other golfers may enter for \$20.

- The volunteer will give you six dinner raffle tickets.
- The golfer will take their tee shot.
- If your tee shot lands on the green, the volunteer will give you six additional dinner raffle tickets, thus giving you 12 chances of winning a prize from the dinner raffle table!

Actual day of explanation:

Week before event: Confirm Town and Country to drop off beer donation.

8:30 a.m. Pick Up Bus - Megan

9:00 a.m. Hang up banners on stairwell inside – Brian

Set up registration - Megan

Make certain hole signs are on the course - Megan

Check on ice and ensure beverage buckets are at the correct holes – Megan

Make sure there are tables and chairs at the volunteer holes - Megan

Make certain all is set up: gimmick holes, contest holes, chairs & tables for volunteers – Megan/Course

Touch base with Tim as to where the golf carts will be for volunteers and business hole sponsors. – Megan

Set up Kevin's Club Registration Area – Liz

Set up Prize table. Check off items on the prize list to insure all donations are on table. – Megan

Volunteer Set – Up - Megan

9:30 a.m. Business Hole Check – In – Liz

Volunteer Check – In - Megan

- 10:30 a.m. Bag Drop – Course/Volunteers
Player Check – In – SLSF/Volunteers
Lunch Buffet - Volunteers
- 12:00 p.m. Shot Gun Start
- 12:30 p.m. Clean up Registration area – MO/LT
Photos – Brian and Erika
- 12:30 –3:00 p.m. Check on volunteers to make certain gimmick holes are being run correctly, deliver lunches, check beverage buckets/SLSF is responsible for filling beverages and ice in buckets and visit with players on the course. – LT/MO
- 3:00 p.m. – 4:00 p.m. Set up for dinner –LT/MO
Caterer arrives and sets up for dinner
- 4:30 – 6:00 p.m. Players off course and Dinner begins
Scorecards to Pro shop to determine winners
Clean up course & collect volunteer equipment – MO
Course workers pick up contest hole stakes, hole sponsor signs and product bins
- 6:00 p.m. Make sure all hole sponsor signs are accounted for and on the bus – MO
Clean all product and bins prior to putting on bus – MO
Take banners down – MO/LT
- 6:00 p.m. – 7:30 p.m. Clean up, load vehicles, bring back to storage and unload – LT/MO

Evaluation responses:

The Rotary Club of Arlington Heights was the collaborating partner on the event. A wrap up meeting will be held once all the money has been received.

Target Numbers: Budget/Actual

SLSF is waiting for a few additional payments and then the numbers in the far right hand column will be final.

Target #	2019		2020		2021	
	Budget	Actual	Budget	Actual	Budget	Actual
Gross Revenue	\$31,120	\$24,806	\$26,600	\$20,328	\$20,980	\$25,025
Expenses	\$4,920	\$2,817.03	\$4,910	\$2,187.06	\$4,755	\$3,301.02
Net Revenue	\$26,200	\$21,988.97	\$21,690	\$18,140.94	\$16,225	\$21,723.98
SLSF share	\$14,600	\$12,494.49	\$12,345	\$10,570.47	\$9,612.50	\$12,361.99
Rotary share	\$11,600	\$9,313.90	\$9,345	\$7,570.47	\$6,612.50	\$9,361.99
Registrations (includes sponsored golfers)	90	67	80	68	68	72
Sponsorships	\$8,000	\$8,300	\$8,500	\$6,900	\$7,000	\$8,000**
Business Hole & Hole Sponsors	\$3,000	\$2,700	\$3,000	\$2,450**	\$2,450	\$4,100**
Passports	\$4,300	\$2,350	\$2,400	\$50*	\$0	\$2,640
SLSF average cost/person – golfers (total expenses/attendance)	\$54.67	\$42.05	\$61.38	\$32.16	\$69.93	\$45.85

*In 2020 the committee and SLSF decided to include the passports in the registration fee. All golfers received a passport at registration.

**SLSF is waiting for additional payments

Summary: The Arlington Classic Golf Outing is a collaborative event between SLSF and the Rotary Club of Arlington Heights. Through this relationship, SLSF has received numerous donations and sponsors for additional SLSF events from the Rotary members through continued relationship building.

The expenses were lower than budgeted because we did not have to purchase beer and the tee gifts were donated by the Arlington Heights Park District and Suburban Accents. The event went very well and we had wonderful weather. We saw an increase in sponsorship specifically hole and business hole sponsorships. We did have more golfers than budgeted but less than what the course requires closing of the course after the outing was over, prior to the outing we had 82 golfers. The decrease was due to some golfers not attending. SLSF will work with the Rotary Club for next year to bring more members to the committee as well as bringing in more golfers.

Date: September 1, 2021

To: Tracey Crawford

From: Megan O'Brien

Event: ***Women's Golf Outing***

Event History: NWSRA Executive Director Kevin Kendrigan and Arlington Heights Park District Executive Director Jerry Oaks wanted to put a Women's Golf Outing together. Carol Gabrielsen, Kevin and Jerry were in the Arlington Heights Rotary Club together. SLSF already hosted several golf outings that were attended mostly by men and they wanted to make women aware of the missions of NWSRA and SLSF. Thus, the Women's Golf Outing was born in 1992. They contacted the women in the Arlington Heights Rotary Club and women who were active in the Arlington Heights Chamber of Commerce to participate. NWSRA contacted the park districts and requested a foursome from each of the 17 districts. Carol Blackwood joined the committee the following year.

About 10 days before the first outing, Kevin, Jerry and Carol met. Kevin asked for the names of Carol's golfers, who told him she did not golf and was going to work the outing. Kevin said, "No, there are volunteers, get a foursome together." Carol jokingly said that Jerry would have to caddy for her, as she had never golfed. They all laughed and said to try to sell caddies at the outing. Kevin and Jerry called park district directors and Carol requested men from the Arlington Heights Rotary club to volunteer as caddies.

The first year caddy bidding started at \$10.00, most caddies went for \$25-\$40. Today caddies go for \$200 - \$1,600.

of years event held: 29 years

Event Explanation: The Women's Golf Outing is a women's only 9 - hole golf event (cost is \$80.00 prior to August 1st and \$100 after August 2nd) This event usually occurs the third Wednesday in September at Old Orchard Country Club in Mt. Prospect. In 2021, the event was held the first Wednesday in September at Old Orchard Country Club in Mt. Prospect.

- Caddies arrive at 11:00 a.m. to begin to set up their "expo tables."
- Golf check-in begins at 11:30 a.m. with lunch served at 12:00 p.m. The Caddy auction begins around 12:45 p.m. Tee off immediately following the auction – approximately 1:30 p.m.
- Caddies are auctioned to the highest bidding foursome.
- Pass Purses are available for purchase for \$25.00 prior to tee off. The pass purse enters the golfer into all course contests out on the course.
- In 2021, boxed lunches were available for golfers with a wrap, fruit and a cookie. All golfers were sent a link to a Google survey to let them choice what they wanted for lunch.
- The lunch, caddy auction and Hors d'oeuvres were all set up outside to accommodate social distancing.
- 9 holes of golf are followed by Hors d'oeuvres, awarding the contest hole winners and raffles. The front 9 is for those who really know how to golf and the back 9 is for those attending who just want to have fun.

- In addition to splitting up the golfers on the front and back 9, the gimmick holes were all split to be on both the front and back 9.
- This year's tee gift was a SLSF ball marker, sleeve of pink golf balls, a Nothing Bundt bundtini and Julie Murtaugh of Baird & Warner donated gift bags with towels

Event Preparation: A facility request is sent to Old Orchard Country Club and the Prospect Heights Park District in October of the previous year. SLSF contacts Old Orchard Country Club in February of the event year to confirm the outing date and the menu. Meetings with the committee begin in May in 2021. The committee meetings are held on Wednesdays in May at 1:00 p.m. via Zoom. Letters to prize donors and sponsors are sent in July and August and flyers are sent in July.

In preparation for the event, SLSF contacted all golfers to ask what boxed lunch they would like (roasted turkey, grilled chicken, tuna salad or vegetarian). SLSF contacted Old Orchard Country Club to discuss the logistics of offering the lunch and caddy auction portion of the day outside. SLSF emailed golfers two days prior to the outing with all the day of logistics for registration, lunch, caddy auction, cocktail hour and the raffle.

Committee Names:

Maria Bellantuono	Amy Charlesworth	Julie Clasen
Dianna Ehrenfried	Eleanor Flavin	Carol Gabrielsen
Vanessa Hastings		

Gimmick Hole explanation:

- Split the Pot – Pass Purse holders are entered, all other golfers may enter for \$10.00.
 - A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by MolsonCoors).
 - During the dinner after the outing, 2 tickets are drawn. The 1st ticket pulled wins half of the day's pot and the 2nd ticket pulled wins the golf bag.
- Closest to the Pin – All golfers are entered at no additional cost, the winner receives a box of balls.
- Most Accurate Drive – All golfers are entered at no additional cost, the winner receives a box of balls.
- Double Your Chances – Pass Purse holders are entered in this contest, all other golfers may enter for \$20.00.
 - All Pass Purse holders will get a sleeve of six tickets from the volunteer.
 - Golfers take their tee shot.
 - If the tee shot lands on the green, the volunteer gives that golfer another sleeve of six tickets, thus doubling their chances to win at the dinner raffle table.

Actual day of explanation:

8:30 a.m. Pick up bus - Megan
 9:00 a.m. Meet at course – MO/LT/CS
 9:30 a.m. Set up Registration and Caddy Check - In – Megan
 Make certain hole signs and pin flags are on the course - Megan

- Hang up Banners on back patio – Brian
 - Set up Caddy tables with clear frames - Megan
 - Check in with course staff to make certain beer, soda and water are out on the course and touch base about lunch and cocktail hour - Megan
 - Set up Golf Carts with contest sheets, etiquette sheets - Course
 - Verify location and if we have volunteer and business hole sponsor carts with Marc/Doug – Megan
 - Check on ice and ensure beverage buckets are at the correct holes - Megan
 - Touch base with OCCC Banquet Staff about lunch and cocktail hour - Megan
 - Make sure there are tables and chairs at the volunteer holes - Megan
 - Set up tee gifts - Volunteers
 - Volunteer Set – Up - Megan
 - Set up Caddy tables outside with frames, auction items & caddy tee gifts – Megan
 - Have caddies set up in the shade - Megan
- 10:30 a.m. Raffle Table Set Up - Megan
Caddy Check – In – Katie Sowa and Kathy Nowicki
- 11:00 a.m. Volunteers working registration, report to table
Volunteer Check – In - Megan
Business Hole Check – In - Liz
- 11:30 a.m. Player check in outside on back patio – SLSF/Volunteers
Bag Drop - Course
- 12:00 p.m. Lunch served
Talk to person doing announcements and go over script – Megan
- 12:30 p.m. Program to begin – Nicole and Diane Paradise
- 12:45 p.m. Caddy auction: all assigned go to their jobs.– Carol Gabrielsen
- 1:15 p.m. Volunteers to holes - Old Orchard Country Club Staff
If hot out, put water in carts- LT/CS/MO
- 1:30 p.m. Take picture of KTK Award winners & print for photo sleeves - BS
- 1:30 p.m. Players shotgun (Front 9: Serious Golfers, Back 9: golfers here for the party)
- 1:45 p.m. Volunteers not on course: eat lunch
Clean up registration – MO/LT/CS
- 2:00 – 3:30 p.m. Check coolers and volunteers on course - LT/CS/MO
Visit with players on course - LT/MO/CS

3:00 p.m. Set up for Cocktail Hour and KTK table

3:30 p.m. - 4:00 p.m. Players off course

4:00 p.m. Volunteer and Course Clean – Up - MO

4:30 - 6:00 p.m. Raffle and Hors d' Oeuvres- CS/LT/MO/Volunteers

6:00 - 7:00 p.m. Load vehicles - MO bring the bus back to the lot.

Evaluation responses: A wrap – up meeting will be scheduled for October via Zoom or an email evaluation once all payments have been received.

Target Numbers:

SLSF is waiting for a few additional payments and then the numbers in the far right hand column will be final.

	2019		2020		2021	
	Budget	Actual	Budget	Actual	Budget	Actual
Gross Revenue	\$17,750	\$17,124	\$16,800	\$21,085	\$20,200	\$27,876.33
Expenses	\$5,160	\$3,796.58	\$4,270	\$3,850.64	\$5,370	\$5,631.55
Net Revenue	\$12,590	\$13,327.42	\$12,530	\$17,234.36	\$14,830	\$22,244.78
Registrations (includes sponsored golfers)	70	56	70	76	75	90
Caddies	25	16	25	13	25	16
Caddy Auction	\$5,200	\$4,775	\$4,800	\$8,610*	\$7,500	\$10,211.33
Sponsorships	\$2,750	\$3,250	\$3,000	\$2,250	\$3,000	\$5,500
Business Hole & Hole Sponsors	\$600	\$700	\$500	\$850	\$850	\$1,150
Pass Purses	\$1,300	\$1,300	\$1,200	\$1,625	\$1,890	\$1,670
SLSF average cost/person – golfers and caddies (total expenses/attendance)	\$73.71	\$67.80	\$61.00	\$50.66	\$71.60	\$62.57

**This year Tom Kloepfer, Rob Seitz and Jim Houser offered to match the amount of money they were bid. Tom and Rob were bid on for \$700 and matched the donation for \$700. Jim Houser was bid on for \$1,500 and matched the donation for \$1,500.

Summary:

The outing raised almost \$7,400 over budget while keeping many of the same segments as the 2020 outing as COVID was still a concern. The outing had 90 golfers and 16 individual caddies. The back 9 was full and the front 9 had 7 groups. Unfortunately, not all of the UPS caddies were able to attend as they were headed to New Orleans after Hurricane Ida, but the outing had 8 new caddies in attendance and raised over \$10,000.

SLSF kept the lunch, caddy auction and cocktail hour portions of the event outside to accommodate social distancing guidelines. It was a beautiful day and many golfers requested to have the event outside again next year.

Soliciting prizes for raffle tables was a little difficult this year, but many great baskets and items came in as we got closer to the event, including many great pieces of jewelry.

Date: August 11, 2021

To: Tracey Crawford

From: Megan O'Brien

Event: **Buffalo Grove Golf Classic**

Event History: The Buffalo Grove Golf Classic is a collaborative fundraiser between SLSF and the Rotary Club of Buffalo Grove, which began in 1993 to build awareness of SLSF in the northern portion of the NWSRA service area. The event was spearheaded by then NWSRA executive director, Kevin Kendrigan and then Buffalo Grove executive director, Mike Rylko. Disbursement formula: First \$10,000 of profit to SLSF, next \$5,000 profit to Rotary Club of BG, then split the remaining profit 50/50 between SLSF and Rotary Club of BG.

of years event held: 28 years

Event Explanation: The Buffalo Grove Golf Classic is a golf outing for a maximum of 128 golfers held at the Arboretum Club in Buffalo Grove. This event features:

- Ball drop, with all the proceeds going to the Rotary Club of BG. The Rotary Club is in charge of selling the balls and providing the fire truck for the day of the event. This year due to the storm and rain we were unable to have the fire truck come out. All the golfers were able to throw their golf ball towards the pin to attempt to be the closest to the pin.
- Live Auction – Who wants to ride in the basket of the Hook and Ladder Truck? Individuals bid live auction style with the winning bidder riding in the basket or bidding to have someone else go in the bucket and dropping the balls for the Ball Drop Contest. All proceeds from this auction will go to the Rotary Club of BG. In 2021, the live auction was not held due to the storms and rain.
- Longest Putt – Golfers had the chance to compete for a foursome of golf at the Arboretum Club. Passport holders were entered into the contest and all other golfers could enter for \$10.
- Passports – are available for purchase for \$50.00 prior to tee off. The passport enters the golfer into all course contests, dinner hour raffle and 2 mulligans.
- Box lunch served, 18 holes of golf, followed by a buffet dinner with raffles and silent auction items.
- This year's tee gifts included a bag tag, sleeve of golf balls, golf towel and a koozie.

Event Preparation: Each year the outing is held the 3rd Wednesday of May, except for last year and this year. Last year the outing was held the last week of September and this year the outing was moved to the 2nd week of August based on the COVID – 19 pandemic. SLSF contacts the Arboretum in December to set the date and sign the food contract with the vendor. Meetings with the committee begin in April after talking with the Rotary Club representatives. The committee meetings are held on Thursday prior to the Rotary Club of Buffalo Grove's weekly meeting. This committee meets four times prior to the outing. SLSF is in contact with the golf committee leaders on a weekly basis. Letters to sponsors are sent in April and prize letters and flyers are mailed in May and June. SLSF works with Rotarians to secure a car for the hole in one contest. The majority of the prizes are secured by the Rotary Club of BG.

Committee Names:

Steve Balinski	Carmen Molinaro	Lisa Siwek
Shawn Collins	Ryan Risinger	Dan Schimmel
Dennis Depcik	Mike Rylko	
Tom Kloepfer	Rob Seitz	

Gimmick Hole explanation:

- Split the Pot- Passport holders are entered, all other golfers may enter for \$10.00.
 - A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by MolsonCoors)
 - During dinner after the outing, 2 tickets are drawn. The 1st ticket pulled wins half of the day's pot and the 2nd ticket pulled wins the golf bag.
- Longest Putt Winner – Receives a foursome at the Arboretum Club.
- Low Gross Team – Winners each receive a box of balls.
- Most Accurate Drive – All golfers entered at no cost. The winner receives a box of balls.
- Closest to the Pin – Only Passport holders are eligible. The winner receives a foursome at the Buffalo Grove Golf Course.
- Double your Chances at the prize table – Passport holders are entered, all other golfers may enter for \$20.
- Hole in One – Only passport holders are entered.
- Beat the Pro – Passport holders are entered, all other golfers may enter for \$10.00. The winner receives a box of balls.
- Longest Drive – All golfers are entered at no cost. The winner receives a box of balls.

Actual day of explanation:

6:30 a.m. Get bus from bus lot – MO

7:15 a.m. Arrive at course – MO/LT/CS

8:00 a.m. Set up registration area – registration, passports, mulligans, lunch and drink tickets, assembly bag tags and place in alpha order, layout koozies and bag tags. –MO

Make sure hole sponsor signs, chairs & contests are set up on course – MO to do after registration is set up

- Give a Volunteer Hole/Matrix sheet to Dennis and Mike to put signs out. - MO
- Make sure contest hole signs are on the course – MO
- Check on ice and ensure beverage buckets are at the correct holes – MO
- Touch base with Chris about lunch and dinner – MO
- Make sure there are tables and chairs at the volunteer holes - MO
- Place contest sheets and golf etiquette sheets in each cart - Volunteers
- Check with Geoff on the location of carts for volunteers or will they be taken out to their hole by a ranger and where will the staff bring the signs at the end of the outing? - MO

Brief volunteers on their duties and check in business holes – LT/MO

- Volunteers to their holes no later than 11:00 a.m.
- Give each volunteer a lunch ticket and have volunteers grab a lunch before they head out
- Beverages are located at holes 1, 5 and 14 – soda, water and beer
- Bathrooms are located at holes 2, 13 and 17

- Put the golf bag with the split the pot bag
- Put the raffle drum with the double your chances bag
- Put the moneybags in each backpack and do not leave unattended

Make sure course has iced down beer and pop – MO

Make sure course has hung banners – MO

Rotary Club sets up Ball Drop area

Make sure lunch station is set up - MO

9:00 a.m. Player check in and lunch is served – SLSF/Volunteers

Bag Drop – Golf Course workers

10:15 a.m. Cart Check – Walk cart to cart with additional lunches. Put water bottles in carts if necessary – LT or CS

11:00 a.m. Volunteers leave for contest holes

11:15 a.m. Ball Drop – CS/SB/CM

11:20 a.m. Announcements – Course

11:30 a.m. Player shot gun.

Clean up registration area, bring sponsor signs into banquet room – MO/LT/CS

Brian to take pictures.

11:45 a.m. Volunteers who did not already do so, eat lunch.

After eating check on Volunteers to make certain gimmick holes are being run correctly.

SLSF to visit with players on course.

12:00 p.m. Set up dinner raffle table. - MO

2:00 p.m. Set up for dinner speech, raffle table & place photos in photo sleeves.

Brian develop photos and SLSF team to help put in sleeves.

3:30 p.m. Players off course

Course workers pick up contest hole volunteers, hole sponsor signs and product bins. MO to make sure all hole sponsor signs are accounted for and put on bus, use sponsor sign check in sheet. Volunteers to clean all product and bins prior to putting on bus.

4:00 p.m. Awards, presentation, raffle, and dinner.

6:00 p.m. Clean up, load bus, bring back to storage and unload.

Open product stays at the course, SLSF will take any product that is closed back to storage

Evaluation responses: The evaluation meeting will be set once all payments are received.

Target Numbers:

	2019		2020		2021	
	Budget	Actual	Budget	Actual	Budget	Actual
Gross Revenue	\$32,950	\$35,761	\$32,175	\$29,512	\$29,025	\$38,836
Expenses	\$6,535	\$6,803.02	\$7,618	\$4,988.39	\$6,690	\$6,566.08
Net Revenue	\$26,415	\$28,957.98	\$24,557	\$24,523.61	\$22,335	\$32,269.92
Net Revenue- after payout	\$15,707.50	\$16,978.99	\$14,778.50	14,761.81	\$13,667.50	\$18,634.96
Registrations	90	99	75	81	65	110
Sponsorships	\$12,000	\$16,550	\$13,000	\$13,051	\$12,000	\$18,101
Business Hole & Hole Sponsors	\$2,600	\$3,200	\$3,050	\$2,950	\$3,000	\$4,100
Passports	\$3,000	\$3,500	\$3,000	\$3,350	\$3,500	\$2,900
SLSF average cost/person (total expenses/attendance)	\$72.61	\$68.72	\$101.57	\$61.59	\$102.92	\$59.69

Summary: The Buffalo Grove Golf Classic is a collaborative event between SLSF and the Rotary Club of Buffalo Grove. Through this relationship, SLSF has received numerous donations and sponsors for additional SLSF events from the Rotary members through continued relationship building.

Event day went very well, we did have some storms and rain to start the event causing a 30 minute rain delay. Due to the rain and storms we were unable to have the firetruck for the ball drop. Golfers threw their golf balls onto the putting green and three winners were determined and awarded prizes. After the weather cleared we had a beautiful day out on the course.

This year CDE Collision Center returned as a presenting sponsor. There was an increase in sponsorship from the Rotary Members and they surpassed the budgeted amount by bringing in past and new sponsors to the event.

Due to the rain lunch was moved inside to the bar area so golfers could stay dry and cool prior to the shot gun start. After golf, golfers were able to enjoy a buffet dinner and raffle prizes during the program. During dinner the golf committee honored one of their own, Carmen Molinaro for his many years of support and dedication to this outing! SLSF has received many positive comments from golfers regarding the event and that they are looking forward to coming back next year!

Date: August 18, 2021

To: Tracey Crawford

From: Megan O'Brien

Event: Moretti's/NWSRA Golf Outing in Memory of Kevin T. Kendrigan

Event History: The outing began as and remains a collaboration between NWSRA/SLSF and AlaCarte Entertainment Group. AlaCarte was looking for a charity to support and Kevin Kendrigan suggested SLSF, the rest is history.

of years event held: The first collaborative outing was held on July 29, 1987- this year marked the 34th anniversary of the outing.

Event Explanation: This is an 18 hole, scramble golf event held the third Wednesday of August. The outing rotates between the Mt. Prospect Golf Club, Old Orchard Country Club and Schaumburg Golf Club. In 2021, the event was held at the Schaumburg Golf Club and Academy on the 3rd Wednesday in August due to the golf course holding their Links tournament the week before.

Event Preparation:

SLSF:

- Solicits committee members, holds two meetings and sends out minutes.
- Keeps the committee members informed of the outing's progress via weekly emails.
- Creates and sends out publicity (save the date, flyers) for the outing.
- Does all the inside paperwork.
- Negotiates with the golf courses.
- Seeks and supervises volunteers.
- Creates all day of paperwork.
- Handles all money, invoices and thank you letters.
- Contacts media for publicity.

AlaCarte:

- Solicits golfers, sponsors, hole sponsors and prizes for the raffle table.
- Provides all the day's meals. A full breakfast, lunch and dinner is included in the outing fee.
- Works with food providers to receive donations of product to keep the cost down.
- Negotiates for donations of beer and soda/water.

Committee Names: (when outing is at Schaumburg Golf Club)

Jim Earley	Tim Schaap
Jon Parsons	Bob Whitehead

Most years the majority of the attendees at this outing are Ala Carte Entertainment liquor, food and supply vendors.

Gimmick Hole explanation:

- Split the Pot - Passport holders are entered, all other golfers may enter for \$10.
 - A volunteer writes the golfer's name on a raffle ticket and places it in the golf bag (donated by MolsonCoors).
 - During dinner after the outing, 2 tickets will be drawn. 1st ticket pulled wins half of the day's pot and 2nd ticket pulled wins the golf bag.
- Hole in One for a Car - The first hole in one of the day, as witnessed by SLSF volunteers wins a Mazda CX5. Napleton Automotive has sponsored this hole since 2012.
- Closest to the Pin – Only Passport holders are eligible, all other golfers may enter for \$10. Winner receives a box of a dozen Moretti's golf balls.
- Most Accurate Drive – All golfers entered at no cost. Winner receives a box of a dozen Moretti's golf balls.
- Double your Chances– Passport holders are entered in the raffle automatically, all other golfers may enter for \$20. If your tee shot lands on the green, the volunteer will write your name on an additional dinner raffle ticket, thus doubling your chances of winning a prize from the dinner raffle table!
- Longest Drive (Male and Female) – All golfers are entered at no cost. Winner receives a dozen Moretti's golf balls.
- Wager Hole – Passport holders are entered at the \$10.00 amount. All other golfers may wager \$2-\$10.
- Low Gross Team – Winners each receive a box of Moretti's golf balls.

Actual day of explanation:

6:30 a.m.	SLSF to pick up bus at bus lot – CS/LT/MO
7:00 a.m.	Set up gimmick holes – Golf Course
	Set up registration area – MO (Outside of Pro Shop)
	Make sure hole sponsor signs & pin flags are on course – Jon/MO
	Hang banners – BS and volunteers
	Check on ice and ensure beverage buckets are at the correct holes - MO
	SLSF and AlaCarte staff arrive and begin set up
	Make certain pop, water and beer are delivered and iced down – Bob
	Touch base with Bob about breakfast, lunch, dinner and any golfer name updates – MO/Bob
	Put contest sheets, water (if needed) and golf etiquette sheets on carts – Golf Course Staff
	Volunteer set up - LT
8:00 a.m.	Volunteer and Business Hole Check – In – LT
8:30 a.m.	Player Check – In – SLSF
	Buffet Breakfast
	Bag Drop – SLSF/Golf Course
9:30 a.m.	Volunteers leave for contest holes/runners/business hole sponsors, etc. – LT/Golf Course
	Talk to person doing announcements – Megan/Jon
10:00 a.m.	Player shot gun
10:30 a.m.	Clean – Up Registration - SLSF
	Take Photos – BS/MS
11:00 a.m.- 2:00 p.m.	Lunch served at Halfway House – SLSF/Chandler’s
	Set-up prize table - MO
11:00 a.m.- 2:30 p.m.	Check on Volunteers to make certain gimmick holes are being run correctly – SLSF
	Deliver lunches to volunteers - SLSF
	Check on Beverages and refill as necessary – SLSF
	Converse with golfers – SLSF
3:30 p.m.	Players off course- CASH BAR OPENS
	Volunteer clean – up - MO
	Course clean – up – MO

4:00 p.m. - 6:00 p.m.	Dinner, Raffle and Program - SLSF
6:00 p.m. – 7:00 p.m.	Clean up, load vehicles, take equipment to storeroom - SLSF

Evaluation responses:

The event went very well and saw an increase in sponsorship from the budget. With the event not being held last year and many businesses getting back on their feet it was difficult to contact past golfers and sponsors. The committee was extremely happy with the outing and are hopeful that it will continue for years to come. AlaCarte vendors were very generous when donating items for the raffle table, there were prizes for almost all 69 golfers.

Target Numbers:

Target #	2018		2019		2021	
	Budget	Actual	Budget	Actual	Budget	Actual
Gross Revenue	\$28,145	\$23,340.50	\$25,500	\$27,136	\$18,750	\$21,445
Expenses	\$5,590	\$4,944.59	\$4,840	\$5,697.02	\$3,850	\$2,988
Net Revenue	\$22,555	\$18,395.91	\$20,660	\$21,438.98	\$14,900	\$18,457
Registrations (includes sponsored golfers)	93	89	80	89	60	69
Sponsorships	\$5,750	\$5,850	\$6,000	\$7,250	\$4,000	\$5,250
Business & Hole Sponsors	\$1,850	\$2,050	\$1,600	\$2,350	\$1,000	\$1,850
Passports	\$4,200	\$2,550	\$3,500	\$3,250	\$3,300	\$2,150
SLSF average cost/person (total expenses/attendance)	\$60.11	\$55.56	\$60.50	\$64.01	\$64.17	\$43.30

**There are no 2020 numbers to compare to, as the event was not held due to the COVID – 19 pandemic.