



---

We exist to support children and adults with disabilities through philanthropy  
for Northwest Special Recreation Association.

**June 16, 2026**  
**3:30 p.m. Regular Meeting**  
Park Central Board Room  
3000 W. Central Road  
Rolling Meadows, IL

### **AGENDA**

- I. Call to Order
  - A. Roll Call
  
- II. Introductions
  - A. Guests
    - 1. Martha Trotter – Principal at Sikich
    - 2. Ashley Houser – Marketing & Development Intern
    - 3. Kayle Burns – Therapeutic Recreation Intern
    - 4. Ashley Richardson – Recreation Specialist
  
- III. Approval of Agenda
  
- IV. Conflict of Interest
  
- V. **Approval of Consent Agenda | Pages 3-20**  
*Motion to approve Consent Agenda items A through B.*
  - A. Minutes March 17, 2026
  - B. SLSF Financial Reports
    - 1. March 2026
      - a. Income Statement
      - b. Monthly Account Snapshot
      - c. Ratification of Disbursements \$30,138.44
    - 2. April 2026
      - a. Income Statement
      - b. Monthly Account Snapshot
      - c. Ratification of Disbursements \$4,599.95
    - 3. May 2026
      - a. Income Statement
      - b. Monthly Account Snapshot
      - c. Ratification of Disbursements \$17,159.16

- VI. Correspondence
  - A. Written
  - B. Oral
  
- VII. **Staff Reports | Pages 21-59**
  - A. First Quarter Reports
    - 1. Goals
    - 2. Grant Activity
    - 3. Events – Fashion Show
    - 4. Sponsorship
    - 5. Donations
    - 6. Finance
    - 7. Program Statistics
  - B. Program and Services Written Report
  - C. Communications and Technology Written Report
  - D. Human Resources Written Report
  - E. President’s Oral Report
  
- VIII. Old Business
  - None
  
- IX. **New Business | Pages 60-97**
  - A. Audit Acceptance
    - Motion to approve the FY2025 Audit as presented by Sikich.*
  - B. NWSRA Grant Request
  
- X. **Information/Action Items | Pages 98-102**
  - A. Volunteer Opportunities
  - B. Upcoming Events
  - C. 2026 Trustee Contact List
  
- XI. Comments
  
- XII. Adjournment

# Consent Agenda

[Return to Home](#)

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF  
THE SPECIAL LEISURE SERVICES FOUNDATION  
HYBRID MEETING ON THE 17<sup>th</sup> OF MARCH 2026**

Chairman Gattuso called the meeting to order at 3:30 p.m.

Those present: Linda Ballantine, Al Crook, Anthony Gattuso, Diane Hilgers, Jim Houser, Terri Oates, Rafal Piontkowski, Ben Rea, Nick Troy (left at 4:30pm)

Absent: Thomas Campone, Paola Sprengel

Also present: Andrea Griffin, President; Anne Kiwala, Superintendent of Development; Victoria Gonzalez and Rachel Hubsch, Superintendents of Recreation; Tom Draper, Superintendent of Marketing and Communications; Megan O'Brien, Events Coordinator; Nick Eckelberry, Finance Manager; Liz Thomas, Foundation Manager; Sara Carey, Manager of Human Resources; Dave Hanson, Benjamin F. Edwards Erika Strojinc, Outgoing Board Member (left at 3:47pm)

Chairman Gattuso requested a moment of silence in honor of Allyson Houser.

Introductions

All guests and new trustees were introduced.

Approval of Agenda for March 17, 2026

Chairman Gattuso called for a motion to approve the agenda for March 17, 2026. Trustee Crook made the motion, and Trustee Oates seconded the motion to approve the March 17, 2026 agenda. Upon voice vote, the motion carried.

Conflict of Interest

No conflicts of interest stated.

Approval of Consent Agenda

Chairman Gattuso requested a motion to approve the consent agenda including the minutes from the December 16, 2025, meeting and the SLSF Financial Reports. Trustee Ballantine made the motion, and Trustee Oates seconded the motion. Upon roll being called, the vote was as follows:

AYE: Linda Ballantine, Al Crook, Anthony Gattuso, Diane Hilgers, Jim Houser, Terri Oates, Rafal Piontkowski, Ben Rea, Nick Troy

NAY: None

The motion carried.

Correspondence

President Griffin expressed her condolences and appreciation for the thank you card received from the Houser family. President Griffin also shared correspondence received from a participant's family regarding the transition from the Pursuit program to the Thrive adult day program. The family expressed appreciation for staff communication, program oversight, and the quality of activities, noting a positive and

continued participation. Lastly, written correspondence from WINGS was shared, expressing gratitude to the agency for the items collected and donated through the Staff Enrichment Committee's pantry supply drive.

### Investment Presentation

Dave Hanson provided an overview of the foundation's portfolio performance and strategy. The portfolio has seen significant growth and has performed well over, especially the last three years. The investment approach remains balanced, with a mix of fixed income, and plans to transition to lower cost investment options over time. Recent adjustments, including increase international investments, have contributed to positive returns. Dave noted the potential for short term market volatility but emphasized a continued focus on long term growth.

### Recognition of Board Members

Chairman Gattuso read a proclamation recognizing outgoing board member Erika Strojinc, thanking her for her dedication and contributions.

### Staff Reports

#### Year End Reports

#### 2025 Grant Activity

Superintendent Kiwala reported that 2025 was a strong year for grant activity. The foundation submitted over \$1 million in grant requests and secured \$155,000, exceeding the budget by \$25,000. Funding supported key areas such as scholarships and accessible transportation, with a mix of new and returning funders reflecting increased community awareness and strong stewardship. For 2026, Superintendent Kiwala reported a shift in strategy toward focusing on established, reliable funders. Grant revenue is budgeted at \$140,000 with over \$20,000 secured to date, including \$13,000 received.

### Events

Coordinator O'Brien gave an overview of the 2025 event fundraising comparison, which included comparisons to 2024 and the 2025 budget. Overall, events performed well, with several exceeding expectations, including the Moretti's and women's golf outings, along with the gala. The St. Patrick's Day event fell below budget due to lower attendance, however a raffle was held in place of full cancellation. A strong start to the 2026 event season was reported, highlighted by the fashion show, which raised nearly \$80,000.

### Sponsorship

Manager Thomas reported that sponsorship revenue has steadily increased over the past few years, reaching \$180,000 in 2025, representing a 37.8% growth. In 2026, the sponsorship budget is \$182,000, noting a strong start to the year as the fashion show achieved its highest sponsorship total to date at over \$30,000. Upcoming sponsorship opportunities are available as the golf outing season begins.

### 2025 Donations

Superintendent Kiwala shared that total donations for 2025 were approximately \$138,000, representing a 43% increase from 2024 and nearly 22% of total revenue. This increase included a \$30,000 gift from a returning donor, which significantly impacted yearly growth. The focus for 2026 will be prioritizing the donor base and enhancing the holiday appeal, while budgeting conservatively for general donations at 2024 levels and excluding assumptions of recurring major gifts.

### Programs and Services

Superintendent Gonzalez highlighted the winter program season by sharing the strong engagement received within 60 therapeutic recreation programs. Leisure Education school outings continue to utilize member district facilities and strengthen partnerships. There were four large special events that occurred in January in February, allowing both youth and adult participants to connect socially. Athletics had a successful Winter Games where nine medals were received, basketball advanced to State competition, and swim along with gymnastics advanced to regional qualifiers. Day Camp has begun preparing for the upcoming season with 165 returning staff, 200 campers registered, and the addition of a Rover position to support staff across sites throughout the summer. Through financial support from the foundation, the Buffalo Grove Media Lab and Rolling Meadows Music Room are expanding which provides participants with more individualized creative programming options. There has been an increase with Snoezelen sensory room field trips through school partnerships. Inclusion trained 45 Inclusion Aides, with a focus on crisis response, behavior support, and advocacy. The Inclusion team also presented at the annual IPRA Conference and provided Inclusion training for over 110 staff at the Palatine Public Library. Superintendent Gonzalez reported that these highlights represent the focus on program quality and participant growth within therapeutic recreation services.

### Communication and Technology

Superintendent Draper highlighted that recent marketing efforts focused heavily on the Gold Medal Fashion Show, including model interviews, signage, and promotional materials, with content available on the SLSF website. Superintendent Draper also reported a successful transition to new registration software, RecTrac, which experienced no issues during the high-volume day camp registration. The success of the Fully Involved Fire Academy, a collaborative program with the Hoffman Estates Fire Department that provided participants with hands on fire safety and training experiences, was noted. The program received recognition at the IPRA annual conference, earning both the Program of the Year and Circle of Excellence awards.

### Human Resources

Manager Carey reported that the department continues with recruitment efforts by attending multiple job fairs, while noting that the upcoming Spring Break job fair will be hosted by Rolling Meadows Park District and will mark a total of nine job fairs attended this year. The agency will also be fully staffed once the new Recreation Specialist begins in May. Team engagement and morale has been a focus by planning activities for National Employee Appreciation Day and a March Madness event. Selection for a health benefits broker has been narrowed down to Stumm Insurance and Gallagher. A final selection is expected to be finalized by the end of March/early April. Manager Carey and President Griffin submitted updated full-time job descriptions and launched

the HR Source Compensation Survey in February. Results from the survey are currently being reviewed with the goal of ensuring market alignment, competitive pay, and improved retention. Manager Carey gave an overview of the training and professional development opportunities that staff have participated in since the beginning of the year, noting strong participation across the agency.

#### Fourth Quarter Financials

Manager Eckelberry shared that the financial results presented are unaudited, with the audit currently in progress. SLSF ended the year with revenues of \$958,000 and expenses of \$712,000, resulting in a net surplus of \$246,000 compared to a budgeted deficit of \$46,000, finishing \$292,000 ahead of budget. The surplus was primarily driven by a strong investment performance, increased donations, and reduced fundraising expenses. Fundraising revenue finished at 99.6% of budget, with lower registration revenue offset by strong sponsorship, auction, and contest income. Administrative expenses were \$12,400 under budget and fundraising expenses were under budget by \$23,000 due to cost savings. The foundation distributed just under \$358,000 in grants to support NWSRA programs, including increased scholarship support due to higher community need and a onetime restricted donation supporting the Thrive program.

#### President

President Griffin provided several organizational updates, beginning with the NWSRA strategic planning process, currently happening with stakeholder input being collected. A separate SLSF strategic plan is anticipated to be in 2027 with support from an external consultant. The agency will be fully staffed in May for the first time in several years. President Griffin recognized Superintendent Hubsch and the Manager of Day Camp for presenting on the Fire Academy program to the Illinois Fire Chiefs Association, another Special Recreation Association (SRA) has since adopted the program model. Changes to the annual holiday luncheon were outlined, including a transition to a breakfast format in 2026 and shifting award recognition to the gala, where additional awards and board involvement in selection will be incorporated. Additionally, scholarship policies are under review with the potential expansion to support day program and additional participant opportunities. Strong retention was reported as the adult day program transition begins, noting that majority of families and staff are electing to remain with NWSRA. Lastly, President Griffin shared information about the upcoming Arlington Heights Park District Stroll and Roll event supporting Autism Awareness Month, with proceeds benefiting SLSF/NWSRA.

#### Old Business

##### Revised SLSF Board and Admin Manual

Superintendent Kiwala presented the revised SLSF Board and Administrative Policy Manual for approval. The document was reviewed by legal counsel to ensure compliance, clarify processes, reduce governance risk, and improve usability. Key revisions include clarification of board size and trustee terms, officer election procedures, removal and meeting notice requirements, trustee independence, and purchasing authority. The investment policy statement was also updated with input from Tim March at Benjamin F. Edwards to better define objectives, risk tolerance, spending policy, and asset allocation guidelines. A discrepancy between bylaws and the proposed policy regarding officer terms was also noted. Superintendent Kiwala recommended maintaining the current two-year officer terms through 2026, with a

transition to one-year terms beginning in 2027, to align with the bylaws. Chairman Gattuso asked for a motion to approve the revised SLSF Board and Admin Manual as presented. Trustee Oates made the motion, and Trustee Ballantine seconded the motion. Upon roll being called, the vote was as follows:

AYE: Linda Ballantine, Al Crook, Anthony Gattuso, Diane Hilgers, Jim Houser, Terri Oates, Rafal Piontkowski, Ben Rea, Nick Troy

NAY: None

The motion carried.

### New Business

#### 2025 and 2026 Foundation Goals

President Griffin reported on the successful business engagement across all 17-member park district communities and expansion of volunteer involvement to strengthen community partnerships. Additional accomplishments for 2025 included onboarding new board trustees and completing updates to the board and administration policy manual. For 2026, there will be a continued focus on enhancing networking and community presence across districts, along with key initiatives such as launching a new integrated NWSRA/SLSF website, updating foundation bylaws to align with the administrative manual, and expanding focus on planned giving.

#### SLSF/NWSRA Year in Review

President Griffin provided an overview of the impact and operations of SLSF in 2025. NWSRA recorded over 10,000 program registrations and nearly 2,000 inclusion requests, with more than \$91,000 awarded in scholarships to support participant access. Participants were highly engaged, including athletic involvement across multiple sports and tournaments, and contributed over 2,500 volunteer hours within the community. The adult day program served 189 participants, with strong retention anticipated moving forward. The Fully Involved Fire Academy program continued to demonstrate meaningful impact and positive participant outcomes. Financially, SLSF raised \$958,000, exceeding budget expectations, with 6 of 8 fundraising events achieving record results. The foundation also received community recognition, including Nonprofit of the Year from the Schaumburg Business Association. Over 100 grant applications were submitted, securing support for scholarships, inclusion services, and transportation, while continuing to build new partnerships. Overall, President Griffin emphasized the strong impact of programs and expressed appreciation for ongoing board and community support.

#### 2026 NWSRA Grant Schedule

Superintendent Gonzalez noted the upcoming grant schedule for 2026. The transfer of grant funds will take place three times annually. For 2026, these transfers will be presented to the board for approval at the June 16<sup>th</sup>, September 8<sup>th</sup>, and December 8<sup>th</sup> meetings.

### Information/Action Items

#### Installation of Trustees

President Griffin asked for a motion to approve Diane Hilgers, Ben Rea, and Paola Sprengel as official SLSF board members. Trustee Oates made the motion, and Trustee Houser seconded the motion. Upon voice vote, the motion carried.

#### Appointment of Legal Counsel

President Griffin requested a motion to approve the change of legal counsel from Robbins Schwartz to Barber Law Offices, LLC. The change is intended to further distinguish SLSF from NWSRA and to engage legal representation with strong ties to the community. Chairman Gattuso asked for a motion to approve the appointment of Barber Law Offices, LLC as the new legal counsel. Trustee Rea made the motion, and Trustee Houser seconded the motion. Upon roll being called, the vote was as follows:

AYE: Linda Ballantine, Al Crook, Anthony Gattuso, Diane Hilgers, Jim Houser, Terri Oates, Rafal Piontkowski, Ben Rea

NAY: None

The motion carried.

#### Comments

Chairman Gattuso encouraged board members to review the stakeholder meeting summary previously shared, while noting that it provided helpful insights, potential action items for board members, and reminders on ways to further support and add value to the foundation.

#### Adjournment

Being no further business to come before the board, Chairman Gattuso called for a motion to adjourn the meeting at 4:40 p.m. Trustee Ballantine made the motion, and Trustee Oates seconded the motion to adjourn. Upon voice vote, the motion carried.

---

Secretary

SLSF REV AND EXPENSE FOR NWSRA

Balance As of 03/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 03/31/2026 Normal (Abnormal)	Activity For 03/31/2026 Increase (Decrease)	Available Balance 03/31/2026 Normal (Abnormal)	% Bdgt Used
<b>Account Category: Revenues</b>						
	INVESTMENT REVENUES	134,500.00	(23,163.76)	(80,010.13)	157,663.76	17.22
<b>GRANT INCOME</b>						
	TOWNSHIP GRANTS	37,000.00	4,333.32	1,666.66	32,666.68	11.71
	PRIVATE FOUNDATIONS GRANTS	103,000.00	11,500.00	4,000.00	91,500.00	11.17
	<b>GRANT INCOME</b>	<b>140,000.00</b>	<b>15,833.32</b>	<b>5,666.66</b>	<b>124,166.68</b>	<b>11.31</b>
<b>FUNDRAISING REVENUES</b>						
	REGISTRATION	149,962.63	25,195.50	0.00	124,767.13	16.80
	RAFFLE TICKETS	25,112.50	12,544.58	0.00	12,567.92	49.95
	AUCTIONS	44,690.00	7,870.00	0.00	36,820.00	17.61
	CONTESTS	50,152.50	2,892.13	560.00	47,260.37	5.77
	SPONSORS	182,450.00	39,676.75	8,426.40	142,773.25	21.75
	<b>FUNDRAISING REVENUES</b>	<b>453,467.63</b>	<b>88,178.96</b>	<b>8,986.40</b>	<b>365,288.67</b>	<b>19.45</b>
<b>DONATIONS INCOME</b>						
	MEMORIAL DONATIONS	5,125.00	3,790.58	1,142.47	1,334.42	73.96
	GENERAL DONATIONS	69,325.00	56,717.52	5,342.34	12,607.48	81.81
	ANNUAL APPEAL	7,175.00	203.37	0.00	6,971.63	2.83
	<b>DONATIONS INCOME</b>	<b>81,625.00</b>	<b>60,711.47</b>	<b>6,484.81</b>	<b>20,913.53</b>	<b>74.38</b>
	<b>Revenues</b>	<b>809,592.63</b>	<b>141,559.99</b>	<b>(58,872.26)</b>	<b>668,032.64</b>	<b>17.49</b>
<b>Account Category: Expenditures</b>						
	ADMINISTRATIVE EXPENSES	72,431.24	19,085.09	7,214.40	53,346.15	26.35
<b>FUNDRAISING EXPENSES</b>						
	PRINTING	6,900.00	4,588.74	1,570.00	2,311.26	66.50
	FOOD	105,349.85	14,560.32	0.00	90,789.53	13.82
	GIFTS	8,340.00	0.00	0.00	8,340.00	0.00
	PRIZES	11,350.00	1,480.00	0.00	9,870.00	13.04
	SUPPLIES	50,251.63	16,652.28	2,112.25	33,599.35	33.14
	RECOGNITION	32,266.70	0.00	0.00	32,266.70	0.00
	<b>FUNDRAISING EXPENSES</b>	<b>216,458.18</b>	<b>37,281.34</b>	<b>3,682.25</b>	<b>179,176.84</b>	<b>17.22</b>
	GRANTS GIVEN	400,000.00	0.00	0.00	400,000.00	0.00
	CAPITAL PROJECTS	0.00	97.96	0.00	(97.96)	100.00
	<b>Expenditures</b>	<b>688,889.42</b>	<b>56,464.39</b>	<b>10,896.65</b>	<b>632,425.03</b>	<b>8.20</b>
<b>Report Totals:</b>						
	TOTAL REVENUES - ALL FUNDS	809,592.63	141,559.99	(58,872.26)	668,032.64	17.49
	TOTAL EXPENDITURES - ALL FUNDS	688,889.42	56,464.39	10,896.65	632,425.03	8.20
	<b>NET OF REVENUES &amp; EXPENDITURES:</b>	<b>120,703.21</b>	<b>85,095.60</b>	<b>(69,768.91)</b>	<b>35,607.61</b>	

SPECIAL LEISURE SERVICES FOUNDATION

MONTHLY ACCOUNT SNAPSHOT AS OF March 31, 2026

	<u>SLSF</u>
<b>Working Cash</b>	
Petty Cash	\$ 150.00
<b>Village Bank &amp; Trust</b>	
Operating	\$ 157,239.57
Reserve / Project	\$ 81,986.38
	<u>\$ 239,375.95</u>
<b>Benjamin F. Edwards &amp; Co.</b>	
Benjamin F. Edwards & Co.	\$ 1,651,423.15
<b>TOTAL CASH &amp; RESERVES</b>	
<b>March 31, 2026</b>	<u><u>\$ 1,890,799.10</u></u>

**CHECK DISBURSEMENT REPORT FOR NWSRA**

CHECK DATE 03/01/2026 - 03/31/2026

BANK CODE: SLSFO - OPERATING FUND - SLSF FUNDS: 10, 20

Check Date	Bank Account	Check #	Payee	Description	GL Number	Amount
03/18/2026	SLSFO	1000(E)	Fifth Third Bank	SLSF branded bags - AK	50-90-424102-0700	879.04
				Ace - FS - LT	50-90-421210-0670	8.79
				Raffle Prizes - AK	50-90-421210-0670	30.57
				Raffle Prizes - AK	50-90-421210-0670	64.42
				Raffle Prizes - AK	50-90-421210-0670	52.24
				Raffle Prizes - AK	50-90-421210-0670	117.97
				Raffle Prizes - AK	50-90-421210-0670	44.08
				Raffle Prizes - AK	50-90-421210-0670	64.32
				Raffle Prizes - AK	50-90-421210-0670	141.12
				Raffle Prizes - AK	50-90-421210-0670	129.95
				Raffle Prizes - AK	50-90-421210-0670	4.22
				Raffle Prizes - AK	50-90-421210-0670	30.70
				Raffle Prizes - AK	50-90-421210-0670	39.69
				Amazon - Networking bags for cards - LT	50-90-801106-0700	9.97
				Annies - Rotary - LT	50-90-801104-0700	16.65
				Arlington Heights Chamer Annual Dues - A	50-90-801104-0700	360.00
				Networking - AK	50-90-801106-0700	50.00
				Networking - AK	50-90-801106-0700	21.78
				Networking - AK	50-90-801106-0700	31.20
				Fashion Show Food - MO	50-90-421207-0670	6,280.16
				Belvedere - FS - LT	50-90-421207-0670	6,280.16
				CRM annual fee - AK	50-90-424102-0700	6,478.00
				Raffle Prizes - AK	50-90-421210-0670	180.81
				Raffle Prizes - AK	50-90-421210-0670	42.88
				Raffle Prizes - AK	50-90-421210-0670	32.00
				Raffle Prizes - AK	50-90-421210-0130	31.00
				Raffle Prizes - AK	50-90-421210-0640	31.00
				Raffle Prizes - AK	50-90-421210-0610	31.00
				Raffle Prizes - AK	40-91-421210-0210	31.00
				Raffle Prizes - AK	50-90-421210-0630	31.00
				Raffle Prizes - AK	50-90-421210-0620	31.00
				Raffle Prizes - AK	50-90-421210-0650	31.00
				Networking - AK	50-90-801106-0700	57.04
				IPRA Conference - Firefighter Thank You	50-90-801108-0700	332.01
				Raffle Prizes - AK	50-90-421210-0670	129.66
				Raffle Prizes - AK	50-90-421210-0130	32.87
				Raffle Prizes - AK	50-90-421210-0630	32.88
				Raffle Prizes - AK	50-90-421210-0670	34.00
				GOA- Networking - LT	50-90-801106-0700	10.00
				Networking - AK	50-90-801106-0700	70.00
				Fashion Show Supplies - MO	50-90-421210-0670	109.59
				Fashion Show Supplies - MO	50-90-421210-0670	31.99
				Raffle Prizes - AK	50-90-421210-0670	25.00
				Paint for Music Room - TD	40-80-901201-0702	97.96
				Networking - AK	50-90-801106-0700	25.00
				Rotary Cub of Sch/HE - dues - LT	50-90-801104-0700	125.00
				Rotary Cub of Sch/HE - dues - LT	50-90-801104-0700	130.00
				Rotary Cub of Sch/HE - dues - LT	50-90-801104-0700	125.00
				SBA- Networking - LT	50-90-801106-0700	40.00
				Sch Am- Networking - LT	50-90-801106-0700	20.60
				Trustee Condolence - AK	50-90-801106-0700	80.00

CHECK DISBURSEMENT REPORT FOR NWSRA

CHECK DATE 03/01/2026 - 03/31/2026

BANK CODE: SLSFO - OPERATING FUND - SLSF FUNDS: 10, 20

Check Date	Bank Account	Check #	Payee	Description	GL Number	Amount
				Music subscription for events - AK	50-90-424102-0700	12.99
				Board Member Meeting - AK	50-90-801106-0700	25.46
				Networking - LT	50-90-801106-0700	78.94
				Tap House - Networking - LT	50-90-801106-0700	25.46
				Raffle Prizes - AK	50-90-421210-0670	500.00
				Filing of W2s and 1099s - NE	50-90-801108-0700	11.60
				Raffle Prizes - AK	50-90-421210-0670	(73.00)
				BMO - Points applied for statement credi	50-90-801107-0700	(2,377.25)
						<u>21,320.52</u>
03/26/2026	SLSFO	1004(E)	Fifth Third Bank	COUNTRY INN BY CARLSON - HOTEL ROOMS FOR	50-90-421210-0670	265.00
				COUNTRY INN BY CARLSON - HOTEL ROOMS FOR	50-90-421210-0670	201.14
				COUNTRY INN BY CARLSON - HOTEL ROOMS FOR	50-90-421210-0670	100.57
				EB VILLAGE - NETWORKING - MO	50-90-801106-0700	29.99
				GOA REGIONAL BUSINESS - NETWORKING - LT	50-90-801106-0700	10.00
				GOA REGIONAL BUSINESS - NETWORKING - MO	50-90-801106-0700	25.00
				HOFFMANESTATES CHAMBER - NETWORKING - MO	50-90-801106-0700	35.00
				HOFFMANESTATES CHAMBER - NETWORKING- MO	50-90-801106-0700	35.00
				PALATINE AREA CHAMBER - NETWORKING - LT	50-90-801106-0700	10.00
				SCHAUMBURG BUSINESS - NETWORKING - LT	50-90-801106-0700	37.00
				TST 810 BOWLING SOUTH - NETWORKING - LT	50-90-801106-0700	14.19
				TST 810 BOWLING SOUTH - NETWORKING - LT	50-90-801106-0700	16.38
						<u>779.27</u>
03/03/2026	SLSFO	1005(E)	Bloomerang	CREDIT CARD FEES	50-90-421151-0700	142.59
				SUPPLIES - FASHION SHOW	50-90-421210-0670	689.26
						<u>831.85</u>
03/13/2026	SLSFO	25911	NWSRA	Office Contractors	50-90-801111-0700	636.80
03/13/2026	SLSFO	25912	SIKICH	Professional Fees	50-90-801108-0700	5,000.00
03/13/2026	SLSFO	25913	TPM Graphics, Inc.	Printing - Fashion Show	50-90-421205-0670	1,570.00
Report Total:						<u>30,138.44</u>

SLSF REV AND EXPENSE FOR NWSRA

Balance As of 04/30/2026

GL Number	Description	2026 Amended Budget	YTD Balance 04/30/2026 Normal (Abnormal)	Activity For 04/30/2026 Increase (Decrease)	Available Balance 04/30/2026 Normal (Abnormal)	% Bdgt Used
<b>Account Category: Revenues</b>						
	INVESTMENT REVENUES	134,500.00	65,142.49	88,306.25	69,357.51	48.43
<b>GRANT INCOME</b>						
	TOWNSHIP GRANTS	37,000.00	10,999.98	6,666.66	26,000.02	29.73
	PRIVATE FOUNDATIONS GRANTS	103,000.00	11,500.00	0.00	91,500.00	11.17
	<b>GRANT INCOME</b>	<b>140,000.00</b>	<b>22,499.98</b>	<b>6,666.66</b>	<b>117,500.02</b>	<b>16.07</b>
<b>FUNDRAISING REVENUES</b>						
	REGISTRATION	149,962.63	30,137.90	4,942.40	119,824.73	20.10
	RAFFLE TICKETS	25,112.50	12,609.75	65.17	12,502.75	50.21
	AUCTIONS	44,690.00	11,752.45	3,882.45	32,937.55	26.30
	CONTESTS	50,152.50	4,747.16	1,855.03	45,405.34	9.47
	SPONSORS	182,450.00	51,801.00	12,124.25	130,649.00	28.39
	<b>FUNDRAISING REVENUES</b>	<b>453,467.63</b>	<b>111,048.26</b>	<b>22,869.30</b>	<b>342,419.37</b>	<b>24.49</b>
<b>DONATIONS INCOME</b>						
	MEMORIAL DONATIONS	5,125.00	3,790.58	0.00	1,334.42	73.96
	GENERAL DONATIONS	69,325.00	71,363.96	14,646.44	(2,038.96)	102.94
	ANNUAL APPEAL	7,175.00	203.37	0.00	6,971.63	2.83
	<b>DONATIONS INCOME</b>	<b>81,625.00</b>	<b>75,357.91</b>	<b>14,646.44</b>	<b>6,267.09</b>	<b>92.32</b>
	<b>Revenues</b>	<b>809,592.63</b>	<b>274,048.64</b>	<b>132,488.65</b>	<b>535,543.99</b>	<b>33.85</b>
<b>Account Category: Expenditures</b>						
	ADMINISTRATIVE EXPENSES	72,431.24	24,605.38	5,520.29	47,825.86	33.97
<b>FUNDRAISING EXPENSES</b>						
	PRINTING	6,900.00	4,588.74	0.00	2,311.26	66.50
	FOOD	105,349.85	17,560.32	3,000.00	87,789.53	16.67
	GIFTS	8,340.00	0.00	0.00	8,340.00	0.00
	PRIZES	11,350.00	1,698.00	218.00	9,652.00	14.96
	SUPPLIES	50,251.63	21,066.79	4,414.51	29,184.84	41.92
	RECOGNITION	32,266.70	0.00	0.00	32,266.70	0.00
	<b>FUNDRAISING EXPENSES</b>	<b>216,458.18</b>	<b>44,913.85</b>	<b>7,632.51</b>	<b>171,544.33</b>	<b>20.75</b>
	GRANTS GIVEN	400,000.00	0.00	0.00	400,000.00	0.00
	CAPITAL PROJECTS	0.00	97.96	0.00	(97.96)	100.00
	<b>Expenditures</b>	<b>688,889.42</b>	<b>69,617.19</b>	<b>13,152.80</b>	<b>619,272.23</b>	<b>10.11</b>
<b>Report Totals:</b>						
	TOTAL REVENUES - ALL FUNDS	809,592.63	274,048.64	132,488.65	535,543.99	33.85
	TOTAL EXPENDITURES - ALL FUNDS	688,889.42	69,617.19	13,152.80	619,272.23	10.11
	<b>NET OF REVENUES &amp; EXPENDITURES:</b>	<b>120,703.21</b>	<b>204,431.45</b>	<b>119,335.85</b>	<b>(83,728.24)</b>	

SPECIAL LEISURE SERVICES FOUNDATION

MONTHLY ACCOUNT SNAPSHOT AS OF April 30, 2026

	<u>SLSF</u>
<b>Working Cash</b>	
Petty Cash	\$ 150.00
<b>Village Bank &amp; Trust</b>	
Operating	\$ 196,781.61
Reserve / Project	\$ 82,119.94
	<u>\$ 279,051.55</u>
<b>Benjamin F. Edwards &amp; Co.</b>	
Benjamin F. Edwards & Co.	\$ 1,739,595.84
<b>TOTAL CASH &amp; RESERVES</b>	
<b>April 30, 2026</b>	<u><u>\$ 2,018,647.39</u></u>

CHECK DISBURSEMENT REPORT FOR NWSRA

CHECK DATE 04/01/2026 - 04/30/2026

BANK CODE: SLSFO - OPERATING FUND - SLSF FUNDS: 10, 20

Check Date	Bank Account	Check #	Payee	Description	GL Number	Amount
04/27/2026	SLSFO	1006(E)	Fifth Third Bank	AMAZON MKTPL B55CZ65S2-AMAZON - HOCKEY P	50-90-424102-0700	13.95
				AMAZON MKTPL BP0WZ1P42-AMAZON - BINS AND	50-90-424102-0700	293.90
				AMAZON.COM BE3Z58W52-RAFFLE BASKET FOR W	50-90-801106-0700	25.00
				AMAZON.COM BG8069E01-BATTERIES AND STAPL	50-90-424102-0700	13.67
				ARLINGTON HEIGHTS CC--LT	50-90-801106-0700	10.00
				ARMK DONALD E STEPHENS-LUNCH AT GOLF EXP	50-90-801106-0700	42.25
				CHICAGO STEEL I-2 TICKETS FOR OUTREACH S	50-90-801106-0700	30.00
				DUPAGETENTSEVENTS-DUPAGE TENTS - TENT, T	50-90-421210-0130	17.86
				EB CONNECTION CATALYS--LT	50-90-801106-0700	29.99
				EB LOCAL TALKS WOMEN-LOVE LOCAL - NETWO	50-90-801106-0700	34.87
				EB VILLAGE NETWORKING-VILLAGE NETWORKIN	50-90-801106-0700	29.99
				GOA REGIONAL BUSINESS--LT	50-90-801106-0700	35.00
				GOA REGIONAL BUSINESS--LT	50-90-801106-0700	55.00
				GOA REGIONAL BUSINESS--LT	50-90-801106-0700	10.00
				HOFFMANESTATES CHAMBER-HOFFMAN ESTATES C	50-90-801106-0700	35.00
				IN ROTARY CLUB OF SCH-MEMBERSHIP -LT	50-90-801104-0700	225.00
				IN ROTARY CLUB OF SCH-MEMBERSHIP -LT	50-90-801104-0700	125.00
				JEWEL-OSCO.COM #3405-JEWEL - FASHION SHO	50-90-421210-0670	33.15
				PALATINE AREA CHAMBER-NETWORKING -LT	50-90-801106-0700	60.00
				RED ROBIN NO 224-FOOD FOR THE FASHION SH	50-90-421210-0670	55.98
				SCHAUMBURG BUSINESS AS--LT	50-90-801106-0700	37.00
				SCHAUMBURG BUSINESS AS--LT	50-90-801106-0700	30.00
				SCHAUMBURG BUSINESS AS-NETWORKING REGIST	50-90-801106-0700	60.00
				SP GIVENKIND-GIVENKIND- TEE GIFTS - MO-M	50-90-421210-0630	396.00
				SQ ANNIE'S RESTAURANT--LT	50-90-801104-0700	15.54
				SQ ANNIE'S RESTAURANT-ROTARY CLUB OF PA	50-90-801104-0700	15.54
				SQ BOOMFROG INC.-BOOMFROG - PHOTOBOOTH	50-90-421210-0650	460.00
				SQ BOOMFROG INC.-BOOMFROG - PHOTOBOOTH	50-90-421210-0650	460.00
				TAP HOUSE GRILL PALATI-NETWORKING -LT	50-90-801106-0700	24.12
				TAP HOUSE GRILL PALATI-NETWORKING-LT	50-90-801106-0700	22.78
				TST EMMETT'S BREWING--LT	50-90-801106-0700	25.55
				TST EGG HARBOR CAFE --TRUSTEE MEETING -	50-90-801106-0700	64.00
				VILLAGEOF ROSEMONT - P-PARKING AT GOLF E	50-90-801106-0700	20.00
						2,806.14
04/16/2026	SLSFO	1009(E)	Treblemonsters LLC	SUPPLIES - CELEBRATE ABILITY GALA	50-90-421210-0650	1,500.00
04/02/2026	SLSFO	1010(E)	Bloomerang	SUPPLIES - ARLINGTON CLASSIC GOLF OUTIN	50-90-421210-0620	91.78
				SUPPLIES - BIRDIES & BESTIES	50-90-421210-0630	12.48
				SUPPLIES - BRIDGES OF POPLAR CREEK GOLF	50-90-421210-0640	20.68
				CREDIT CARD FEES	50-90-421151-0700	45.35
				SUPPLIES - PALATINE HILLS GOLF CLASSIC	50-90-421210-0130	52.92
				SUPPLIES - BUFFALO GROVE GOLF CLASSIC	50-90-421210-0610	12.48
				SUPPLIES - MORETTI'S/NWSRA GOLF CLASSIC	40-91-421210-0210	12.48
						248.17
04/10/2026	SLSFO	25914	NWSRA	Postage	50-90-421201-0700	45.64
Report Total:						4,599.95

SLSF REV AND EXPENSE FOR NWSRA

Balance As of 05/31/2026

GL Number	Description	2026 Amended Budget	YTD Balance 05/31/2026 Normal (Abnormal)	Activity For 05/31/2026 Increase (Decrease)	Available Balance 05/31/2026 Normal (Abnormal)	% Bdgt Used
<b>Account Category: Revenues</b>						
	INVESTMENT REVENUES	134,500.00	112,885.10	47,742.61	21,614.90	83.93
<b>GRANT INCOME</b>						
	TOWNSHIP GRANTS	37,000.00	10,999.98	0.00	26,000.02	29.73
	PRIVATE FOUNDATIONS GRANTS	103,000.00	19,300.00	7,800.00	83,700.00	18.74
	<b>GRANT INCOME</b>	<b>140,000.00</b>	<b>30,299.98</b>	<b>7,800.00</b>	<b>109,700.02</b>	<b>21.64</b>
<b>FUNDRAISING REVENUES</b>						
	REGISTRATION	149,962.63	69,203.23	39,065.33	80,759.40	46.15
	RAFFLE TICKETS	25,112.50	12,629.75	20.00	12,482.75	50.29
	AUCTIONS	44,690.00	8,238.50	(3,513.95)	36,451.50	18.43
	CONTESTS	50,152.50	4,490.63	(256.53)	45,661.87	8.95
	SPONSORS	182,450.00	85,051.75	33,250.75	97,398.25	46.62
	<b>FUNDRAISING REVENUES</b>	<b>453,467.63</b>	<b>179,613.86</b>	<b>68,565.60</b>	<b>273,853.77</b>	<b>39.61</b>
<b>DONATIONS INCOME</b>						
	MEMORIAL DONATIONS	5,125.00	3,790.58	0.00	1,334.42	73.96
	GENERAL DONATIONS	69,325.00	77,219.61	5,855.65	(7,894.61)	111.39
	ANNUAL APPEAL	7,175.00	203.37	0.00	6,971.63	2.83
	<b>DONATIONS INCOME</b>	<b>81,625.00</b>	<b>81,213.56</b>	<b>5,855.65</b>	<b>411.44</b>	<b>99.50</b>
<b>Revenues</b>		<b>809,592.63</b>	<b>404,012.50</b>	<b>129,963.86</b>	<b>405,580.13</b>	<b>49.90</b>
<b>Account Category: Expenditures</b>						
	ADMINISTRATIVE EXPENSES	72,431.24	24,688.96	83.58	47,742.28	34.09
<b>FUNDRAISING EXPENSES</b>						
	PRINTING	6,900.00	4,588.74	0.00	2,311.26	66.50
	FOOD	105,349.85	17,560.32	0.00	87,789.53	16.67
	GIFTS	8,340.00	0.00	0.00	8,340.00	0.00
	PRIZES	11,350.00	3,698.00	2,000.00	7,652.00	32.58
	SUPPLIES	50,251.63	21,673.93	607.14	28,577.70	43.13
	RECOGNITION	32,266.70	0.00	0.00	32,266.70	0.00
	<b>FUNDRAISING EXPENSES</b>	<b>216,458.18</b>	<b>47,520.99</b>	<b>2,607.14</b>	<b>168,937.19</b>	<b>21.95</b>
	GRANTS GIVEN	400,000.00	0.00	0.00	400,000.00	0.00
	CAPITAL PROJECTS	0.00	97.96	0.00	(97.96)	100.00
<b>Expenditures</b>		<b>688,889.42</b>	<b>72,307.91</b>	<b>2,690.72</b>	<b>616,581.51</b>	<b>10.50</b>
<b>Report Totals:</b>						
	TOTAL REVENUES - ALL FUNDS	809,592.63	404,012.50	129,963.86	405,580.13	49.90
	TOTAL EXPENDITURES - ALL FUNDS	688,889.42	72,307.91	2,690.72	616,581.51	10.50
	<b>NET OF REVENUES &amp; EXPENDITURES:</b>	<b>120,703.21</b>	<b>331,704.59</b>	<b>127,273.14</b>	<b>(211,001.38)</b>	

SPECIAL LEISURE SERVICES FOUNDATION

MONTHLY ACCOUNT SNAPSHOT AS OF May 31, 2026

	<u>SLSF</u>
<b>Working Cash</b>	
Petty Cash	\$ 150.00
<b>Village Bank &amp; Trust</b>	
Operating	\$ 261,616.32
Reserve / Project	\$ 82,231.18
	<u>\$ 343,997.50</u>
<b>Benjamin F. Edwards &amp; Co.</b>	
Benjamin F. Edwards & Co.	\$ 1,787,227.21
<b>TOTAL CASH &amp; RESERVES</b>	
<b>May 31, 2026</b>	<u><u>\$ 2,131,224.71</u></u>

CHECK DISBURSEMENT REPORT FOR NWSRA

CHECK DATE 05/01/2026 - 05/31/2026

BANK CODE: SLSFO - OPERATING FUND - SLSF FUNDS: 10, 20

Check Date	Bank Account	Check #	Payee	Description	GL Number	Amount
05/04/2026	SLSFO	1011(E)	Bloomerang	CREDIT CARD FEES	50-90-421151-0700	46.20
				SUPPLIES - ARLINGTON CLASSIC GOLF OUTIN	50-90-421210-0620	33.70
				SUPPLIES - BRIDGES OF POPLAR CREEK GOLF	50-90-421210-0640	238.32
				SUPPLIES - BUFFALO GROVE GOLF CLASSIC	50-90-421210-0610	34.88
				SUPPLIES - PALATINE HILLS GOLF CLASSIC	50-90-421210-0130	189.24
				SUPPLIES - BIRDIES & BESTIES	50-90-421210-0630	25.50
				SUPPLIES - MORETTI'S/NWSRA GOLF CLASSIC	40-91-421210-0210	25.50
						593.34
05/14/2026	SLSFO	1012(E)	Sikich CPA, LLC	AUDIT	50-90-801108-0700	3,000.00
05/26/2026	SLSFO	1013(E)	Fifth Third Bank	AMAZON MKTPL B74Q86Q62-AMAZON - RAFFLE T	50-90-424102-0700	83.94
				AMAZON MKTPL B78Z65D90-AMAZON - WRISTBAN	50-90-424102-0700	53.79
				AMAZON MKTPL BC00B2KN1-AMAZON - BACKDROP	50-90-424102-0700	11.98
				AMAZON MKTPL BG1BW7WB0-AMAZON - HOCKEY P	50-90-421210-0130	19.98
				AMAZON MKTPL BG2T25J40-AMAZON - BINDER A	50-90-424102-0700	49.56
				AMAZON MKTPL BG3E81320-AMAZON - FIRST AI	50-90-424102-0700	20.89
				FOXGLOVE COTTAGE-SPLIT - BIRDIES SUPPLIE	50-90-421210-0630	21.86
				FOXGLOVE COTTAGE-SPLIT - MORETTI'S SUPPL	40-91-421210-0210	21.86
				FOXGLOVE COTTAGE-SPLIT - BG SUPPLIES (24	50-90-421210-0610	21.86
				FOXGLOVE COTTAGE-SPLIT - ARLINGTON SUPPL	50-90-421210-0620	21.88
				GOA REGIONAL BUSINESS-NETWORKING-LT	50-90-801106-0700	35.00
				GOA REGIONAL BUSINESS-NETWORKING-LT	50-90-801106-0700	10.00
				IN BUFFALO GROVE ROTA-BG ROTARY DUES AN	50-90-801104-0700	262.50
				IN ROTARY CLUB OF SCH-MEMBERSHIP DUES-L	50-90-801104-0700	100.00
				MICHAELS STORES 1266-SPLIT - PALATINE SU	50-90-421210-0130	39.00
				MICHAELS STORES 1266-SPLIT - BRIDGES SUP	50-90-421210-0640	39.00
				MICHAELS STORES 1266-SPLIT - BG SUPPLIES	50-90-421210-0610	39.00
				MICHAELS STORES 1266-SPLIT - MORETTI'S S	40-91-421210-0210	29.50
				MICHAELS STORES 1266-SPLIT - BIRDIES SUP	50-90-421210-0630	50.42
				MICHAELS STORES 1266-SPLIT - ARLINGTON S	50-90-421210-0620	20.00
				MICHAELS STORES 1266-SPLIT - GALA SUPPLI	50-90-421210-0650	14.21
				MOUNT PROSPECT CHAMBER-NETWORKING -LT	50-90-801106-0700	10.00
				PALATINE AREA CHAMBER-NETWORKING-LT	50-90-801106-0700	10.00
				PAYPAL ROTARYCLUBP-ROTARY MEMBERSHIP-LT	50-90-801104-0700	125.00
				PY MELON INK SCREEN P-SPLIT - MELONINK	50-90-421210-0130	371.52
				PY MELON INK SCREEN P-SPLIT - MELONINK	50-90-421210-0640	371.52
				PY MELON INK SCREEN P-SPLIT - MELONINK	50-90-421210-0610	515.52
				PY MELON INK SCREEN P-SPLIT - MELONINK	40-91-421210-0210	371.52
				PY MELON INK SCREEN P-SPLIT - MELONINK	50-90-421210-0630	371.52
				PY MELON INK SCREEN P-SPLIT - MELONINK	50-90-421210-0620	371.52
				SCHAUMBURG BUSINESS AS-NETWORKING-LT	50-90-801106-0700	37.00
				SCHAUMBURG BUSINESS AS-SCHAUMBURG BUSINE	50-90-801106-0700	50.00
				SPOTIFY P416340373-SPOTIFY - MONTHLY FEE	50-90-424102-0700	12.99
				SQ ANNIE'S RESTAURANT-ROTARY -LT	50-90-801104-0700	15.26
				SQ ANNIE'S RESTAURANT-ROTARY -LT	50-90-801104-0700	15.26
				THE BELVEDERE.-BELVEDERE - 2027 DEPOSIT.	60-10-102003-0000	3,187.24
				THESHAREWAY-SPLIT - FASHION SHOW PRIZES	50-90-421209-0670	27.25
				THESHAREWAY-SPLIT - BRIDGES PRIZES (12.5	50-90-421209-0640	27.25
				THESHAREWAY-SPLIT - MORETTI'S PRIZES (12	40-91-421209-0210	27.25
				THESHAREWAY-SPLIT - GALA PRIZES (12.5%)-	50-90-421209-0650	27.25
				THESHAREWAY-SPLIT - PALATINE PRIZES (12.	50-90-421209-0130	27.25

CHECK DISBURSEMENT REPORT FOR NWSRA

CHECK DATE 05/01/2026 - 05/31/2026

BANK CODE: SLSFO - OPERATING FUND - SLSF FUNDS: 10, 20

Check Date	Bank Account	Check #	Payee	Description	GL Number	Amount
				THESHAREWAY-SPLIT - BG PRIZES (12.5%)-LT	50-90-421209-0610	27.25
				THESHAREWAY-SPLIT - BIRDIES PRIZES (12.5	50-90-421209-0630	27.25
				THESHAREWAY-SPLIT - ARLINGTON PRIZES (12	50-90-421209-0620	27.25
				TST TAP HOUSE GRILL --NETWORKING -LT	50-90-801106-0700	22.88
				WALMART.COM-WALMART - VOLUNTEER CHAIRS F	50-90-424102-0700	29.69
						<u>7,072.67</u>
05/18/2026	SLSFO	1017(E)	Fifth Third Bank	Annual chamber membership dues - AK	50-90-801104-0700	345.00
05/06/2026	SLSFO	25915	Barber Law Offices, LLC	PROFESSIONAL FEES	50-90-801108-0700	5.00
05/06/2026	SLSFO	25916	NWSRA	POSTAGE	50-90-421201-0700	100.45
				OFFICE CONTRACTORS	50-90-801111-0700	862.70
						<u>963.15</u>
05/06/2026	SLSFO	25917	Pomilia, Nadine	PUBLIC EDUCATION/INFORMATION	50-90-801106-0700	120.00
05/06/2026	SLSFO	25918	S & H HOSPITALITY LLC	FOOD - BUFFALO GROVE GOLF CLASSIC	50-90-421207-0610	3,000.00
05/28/2026	SLSFO	25919	KiwaLa, Anne F	PRIZES - PALATINE HILLS GOLF CLASSIC	50-90-421209-0130	2,000.00
05/28/2026	SLSFO	25920	Village of Palatine	SUPPLIES - PALATINE HILLS GOLF CLASSIC	50-90-421210-0130	50.00
05/28/2026	SLSFO	25921	Village of Palatine	SUPPLIES - PALATINE HILLS GOLF CLASSIC	50-90-421210-0130	10.00
						<u>17,159.16</u>
Report Total:						

# Staff Reports

[Return to Home](#)



Date: 6/16/2026  
To: SLSF Board of Trustees  
From: Andrea Griffin, President of Special Leisure Services Foundation  
Re: Goals – First Quarter 2026

---

### **Background/Information:**

As we close the first quarter of 2026, I would like to highlight several key areas of progress that support our strategic goals and position the foundation for future growth.

#### **Strengthening Our Marketing and Communications Infrastructure**

A major focus first quarter has been building the tools needed to expand our outreach and donor engagement efforts. Development of the foundation's new website continues and remains on track for a summer launch. This project will provide an enhanced platform for donor communications, planned giving initiatives, and increased community awareness.

In addition, a new marketing management platform has been implemented. Staff training will begin in Q2, allowing us to better organize marketing efforts and create more consistent communications across all foundation activities.

#### **Building Community Partnerships and Volunteer Opportunities**

We have continued to strengthen collaboration between the foundation and NWSRA while expanding our outreach efforts within the community. Staff identified potential corporate partners for future presentations and developed a structured process for identifying volunteer opportunities throughout NWSRA programs and events. These efforts will help us build stronger relationships with community organizations and create new opportunities for engagement and support.

#### **Expanding Donor Development Efforts**

The foundation made progress toward diversifying fundraising beyond special events. During Q1, we secured a new recurring monthly donor and completed research related to matching gifts, payroll deduction programs, and grant opportunities. We also engaged a grant-writing contractor to help identify and pursue new funding sources. These efforts will strengthen our long-term fundraising strategy and create additional avenues for support.

#### **Successful Fashion Show Outcomes**

Our Fashion Show achieved several positive results this year. Twenty percent of attendees were first-time guests, exceeding our goal and demonstrating success in reaching new audiences. The event also improved its financial efficiency, achieving a 64% revenue-to-expense ratio while

reducing expenses compared to last year. Additionally, raffle and auction revenue increased by more than 8% over 2025.

### Looking Ahead

In Q2, our focus will be on launching the new website, implementing donor engagement campaigns, expanding community partnerships, and continuing to develop new fundraising opportunities that support the foundation's long-term sustainability and impact.

**This memo is for informational purposes only; no Board action is required at this time.**

## Core Strategy 1: Community Engagement

Goal	Department	Point Person	Quarter Objective	Objective Completed
Work with NWSRA leadership and management team to optimize networking efforts across both agencies	SLSF/NWSRA	Anne/Liz/Megan	<b>Q1:</b> Assign partners for all those networking - one SLSF, one NWSRA to pass contacts <b>Q2:</b> Set and conduct meetings, pass contacts to foundation <b>Q3:</b> Continue meetings/passing contacts <b>Q4:</b> Continue meetings/passing contacts	<b>Q1:</b> Partners assigned to update on networking contacts
Give NWSRA/SLSF outreach presentation at larger companies	SLSF/NWSRA	Liz	<b>Q1:</b> Identify list of 5 companies to connect with <b>Q2:</b> Draft proposal/ask for companies <b>Q3:</b> Reach out to contacts to present/have table at location <b>Q4:</b> Follow up with company contacts/conduct presentations	<b>Q1:</b> 5 companies identified

# Core Strategy 1: Community Engagement

## Focus 1C. Identify collaborative opportunities with external organizations, corporations, groups and other entities

Goal	Department	Point Person	Quarter Objective	Objective Completed
Increase external organization involvement through group volunteering at SLSF events and NWSRA programs and events.	SLSF	Liz/Megan	<b>Q1:</b> Meet with NWSRA program managers to plan volunteer opportunities. <b>Q2:</b> Identify and communicate volunteer opportunities to partner organizations. Start volunteer opportunities. <b>Q3:</b> Execute Volunteer opportunities <b>Q4:</b> Execute Volunteer opportunities	<b>Q1:</b> Worked with Leadership and Management Team to create a new process to identify volunteer opportunities. From process list of opportunities has been created.
Collaborate with external organizations through volunteering.	SLSF	Liz/Megan	<b>Q1:</b> One volunteer event <b>Q2:</b> 2 - 4 volunteer events <b>Q3:</b> 2 - 4 volunteer events <b>Q4:</b> 2 - 4 volunteer events	<b>Q1:</b> Staff volunteered at an SBA event

## Core Strategy 2: Marketing/Communication

Goal	Department	Point Person	Quarter Objective	Objective Completed
Evaluate foundation social media plan to increase engagement and efficiency	Marketing	SLSF/Tom	<b>Q1:</b> Collaborate with marketing to review current social media activity/posts/engagement. <b>Q2:</b> Marketing to weekly review everyone who tags SLSF/NWSRA and engage. <b>Q3:</b> Identify top performing content themes <b>Q4:</b> Establish measurable engagement targets for 2027	<b>Q1:</b> In progress of creating list of social media posts and activity to be able to tally engagement.
Adhere to new marketing organization platform	SLSF/Marketing	Tom	<b>Q1:</b> Complete training for staff on platform <b>Q2:</b> Migrate all foundation marketing assets into new system <b>Q3:</b> Ensure shared timeline for foundation events is incorporated into new platform <b>Q4:</b> Identify areas for improvement and additional training or marketing	<b>Q1:</b> Platform implemented and training created to be shared with staff in early Q2.
Launch new foundation website	Marketing	Tom	<b>Q1:</b> Build website / review and update content / publish <b>Q2:</b> Create board member bios and post on website and socials <b>Q3:</b> Memorial and in honor website complete for planned giving campaign <b>Q4:</b> Promote the website through multiple platforms	<b>Q1:</b> Building website with a launch date in summer. Staff are currently reviewing website.
Email Journeys through CRM to increase engagement	SLSF	Anne/Megan	<b>Q1:</b> Send Fashion Show post event attendee email from bloomerang. Schedule follow up email 2 weeks and one month after event to increase engagement. - Sign up for another event / become monthly donor / connect to NWSRA programs etc. <b>Q2:</b> Execute for Golf Outings <b>Q3:</b> Execute for Golf Outings <b>Q4:</b> Execute for Gala	<b>Q1:</b> Post Event email sent to attendees from bloomerang. Follow up emails not executed. Will implement for golf season.

## Core Strategy 2: Marketing/Communication

Strategy 2D. Increase Foundation Awareness with NWSRA Families				
Goal	Department	Point Person	Quarter Objective	Objective Completed
Promote SLSF to NWSRA Families	Marketing	Anne/Tom	<b>Q1:</b> Include SLSF section in NWSRA newsletter. <b>Q2:</b> Plan how to market SLSF to families who register with NWSRA. Start with a volunteer opportunity that goes out at the end of each season to all primary emails for participants in that season. <b>Q3:</b> Send SLSF marketing to NWSRA registrants. <b>Q4:</b> Send SLSF marketing to NWSRA registrants.	<b>Q1:</b> SLSF newsletter being sent to NWSRA list as well as SLSF contacts in lieu of an SLSF section in the NWSRA newsletter.

### Core Strategy 3: Improve Board Engagement

Goal	Department	Point Person	Quarter Objective	Objective Completed
Find 1 new Trustee for the SLSF Board	SLSF	Andrea/Anne	<b>Q1:</b> Implement new Board & Admin Manual <b>Q2:</b> Identify 5 potential trustees <b>Q3:</b> Meet with potential trustees <b>Q4:</b> Secure 1 Trustee to start in 2027	<b>Q1:</b> Manual approved by board and will be distributed at the September meeting.
Ensure all board members have meaningful engagement and are meeting defined expectations per the Board & Admin Manual.	SLSF	Andrea/Anne	<b>Q1:</b> Schedule all trustee annual meetings. <b>Q2:</b> Train all trustees how to find foundation information and give foundation materials. All trustee annual meetings completed. <b>Q3:</b> Check in with all trustees individually about annual commitment/engagement. <b>Q4:</b> Check in with all trustees individually about annual commitment/engagement.	<b>Q1:</b> Staff meet individually with each trustee.
Update SLSF By-Laws	SLSF	Andrea/Anne	<b>Q1:</b> Review current SLSF By-Laws. Ask for trustee input. <b>Q2:</b> Draft edits/additions and review with the board <b>Q3:</b> Have attorney review edits/additions <b>Q4:</b> Vote on By-Law revisions at the December board meeting	This goal will be moved to 2027 to be part of Strategic Plan.

## Core Strategy 4: Enhance Fundraising Vehicles/Methods

Goal	Department	Point Person	Quarter Objective	Objective Completed
Secure 10 new donors outside of events	SLSF	Anne/Leadership	<p><b>Q1:</b> Educate individuals about the SLSF mission throughout the entire NWSRA footprint to increase their impact for the foundation - secure 1 new donor through the email journeys process.</p> <p><b>Q2:</b> Target specific NWSRA programs to market foundation events.</p> <p><b>Q3:</b> Secure 5 recurring donors by the end of September.</p> <p><b>Q4:</b> Engage with all new donors to further engagement. Phone call/email/meeting.</p>	<p><b>Q1:</b> Email journeys not yet implemented. One new recurring monthly donor secured.</p>
Planned Giving	SLSF	Anne/Tom	<p><b>Q1:</b> Review and update memorial and in honor program draft.</p> <p><b>Q2:</b> Start building memorial and in honor program on website/handouts.</p> <p><b>Q3:</b> Complete building Memorial and in honor program on website/handouts.</p> <p><b>Q4:</b> Materials ready to promote in 2027 - roll out in presentation to the SLSF Board.</p>	<p><b>Q1:</b> Delaying update of draft until the SLSF website is complete.</p>
Increase payroll deduction donations	SLSF	Anne	<p><b>Q1:</b> Reach out to 5 large companies to be added to list of charities. Start with SLSF Board Members.</p> <p><b>Q2:</b> Reach out to 5 donors affiliated with large companies to be added to list of charities</p> <p><b>Q3:</b> Create payroll deduction graphic/marketing to promote via email signature / newsletter / social media posts. Recognition program for current payroll donors - quarterly and automated.</p> <p><b>Q4:</b> Evaluate using company donation match search engine such as double the donation.</p>	<p><b>Q1:</b> Inquired with an HR group about payroll deduction processes and learned most companies require employee sponsorship for consideration.</p>

## Events

Event	Department	Point Person	Event Objectives	Objective Completed
SLSF Fashion Show	SLSF	Megan	<b>Q1:</b> 1. Increase raffle and auction revenue by 20% compared to last year 2. Engage new attendees, aiming for at least 15% first-time guests. 3. Increase revenue:expense ratio compared to last year. Aim for 70% revenue 30% expense. 4. Secure at least 2 media mentions (news, blogs, radio, community calendars).	1. 8.2% increase in raffle and auction revenue 2. 20% first time guests 3. Reached a 64%/36% ratio - 1% lower expenses than in 2025 4. Added to community calendars
Palatine Hills Golf Classic	SLSF	Megan	<b>Q2:</b> 1. Increase raffle revenue by 20% compared to last year. 2. Ensure event is switched from athletics to general support. 3. Increase revenue: expense ratio compared to last year. Aim for 70% revenue 30% expense. 4. Increase dinner program attendance.	<b>Q2:</b>
Bridges of Poplar Creek Golf Classic	SLSF	Megan	<b>Q2:</b> 1. Increase raffle revenue by 20% compared to last year. 2. Engage new attendees, aiming for at least 10% first-time guests. 3. Increase revenue: expense ratio compared to last year. 4. Aim for 70% revenue 30% expense. Secure at least 2 media mentions (news, blogs, radio, community calendars).	1. <b>Q2:</b>
Buffalo Grove Golf Classic	SLSF	Megan	<b>Q3:</b> 1. Increase raffle revenue by 20% compared to last year. 2. Secure at least 2 media mentions (news, blogs, radio, community calendars). 3. Increase revenue: expense ratio compared to last year. 4. Aim for 70% revenue 30% expense. Have at least 80% of golfers buy passports.	1. <b>Q3:</b>
Moretti's/NWSRA Golf Classic	SLSF	Megan	<b>Q3:</b> 1. Increase raffle revenue by 20% compared to last year. 2. Excellent communication with Villa Olivia - add representative to event committee. 3. Increase revenue: expense ratio compared to last year. 4. Aim for 70% revenue 30% expense. Have at least 80% of golfers buy passports.	1. <b>Q3:</b>

## Events

Birdies & Besties Golf Classic	SLSF	Megan	<b>Q3:</b> 1. Increase raffle revenue by 20% compared to last year. 2. Incorporate a variety of caddy types. 3. Increase revenue: expense ratio compared to last year. 4. Aim for 70% revenue 30% expense. Have at least 80% of golfers buy passports.	<b>Q3:</b>
Arlington Golf Classic	SLSF	Megan	<b>Q3:</b> 1. Increase raffle revenue by 20% compared to last year. 2. Secure at least 2 media mentions (news, blogs, radio, community calendars). 3: Increase revenue: expense ratio compared to last year. Aim for 70% revenue 30% expense. 4. Increase attendance compared to previous year.	<b>Q3:</b>
Celebrate Ability Gala	SLSF	Megan	<b>Q4:</b> 1. Increase raffle revenue by 20% compared to last year. 2. Engage new attendees, aiming for at least 15% first-time guests. 3. Increase revenue: expense ratio compared to last year. Aim for 70% revenue 30% expense. 4. Leverage new awards at event to increase attendees.	<b>Q4:</b>



Date: 6/16/2026  
 To: NWSRA Board of Directors  
 From: Anne Kiwala, Superintendent of Development  
 Andrea Griffin, President of Special Leisure Services Foundation  
 Re: Grant Activity – First Quarter 2026

---

**Background/Information:**

During the first quarter of 2026, the Special Leisure Services Foundation continued to pursue a diverse grant funding strategy to support transportation, scholarships, inclusion initiatives, and general programming for children and adults with disabilities served through NWSRA. The foundation maintained a strong pipeline of pending applications while securing several new grant awards and receiving funding from both current and prior-year grant commitments.

**Grant Activity**

As of March 31, 2026, SLSF submitted seven pending grant applications totaling \$120,000 in requested funding. These opportunities represent potential support for general programming, accessible transportation, and capital improvements.

During the first quarter, the foundation experienced several grant declines, including applications to the Helen Brach Foundation, American Camp Association, Endeavor Health Community Investment Fund, BMO Financial Group Community Giving Program, and the I Could Do Great Things Foundation. While these requests were not funded, they provided valuable opportunities to strengthen relationships with grant makers and refine future applications.

**Grant Awards Secured**

Between January 1 and March 31, 2026, SLSF secured the following grant awards:

<b>Grantor</b>	<b>Purpose</b>	<b>Amount</b>	<b>Awarded</b>
Northwest Community Health	General Programming		\$3,500
Wheeling Township Community Mental Health Board	General Programming		\$9,200
Hanover Township Mental Health Board	General Programming		\$3,000
Rotary Club of Palatine	Accessible Transportation		\$4,000
Rotary Club of Barrington	Scholarships		\$1,000

**Total Grant Awards Secured (through March 31, 2026): \$20,700**

In addition, several of these awards represented new funding relationships, including the Wheeling Township Community Mental Health Board, helping diversify the Foundation’s grant portfolio.

**Grant Revenue Received**

During the first quarter, the foundation received grant payments totaling **\$16,499.98**, including:

- Northwest Community Health: \$3,500
- Palatine Township (2025–2026 Transportation): \$1,999.98
- Elk Grove Township (2025–2026 Transportation): \$3,000
- Lions Club of Arlington Heights (2024 Scholarship Grant): \$3,000
- Ecolab Industry Foundation: \$1,000
- Rotary Club of Palatine: \$4,000

These funds provide critical support for transportation services, scholarships, and general program operations that enhance recreation opportunities for individuals with disabilities throughout the northwest suburbs.

**Funding Secured Since March 31, 2026**

Since the close of the first quarter, the foundation has continued to build momentum through additional grant awards and funding commitments. Between April 1 and the date of this report, SLSF secured the following grants:

<b>Grantor</b>	<b>Purpose Amount</b>	<b>Awarded</b>
Palatine Township (2026–2027)	Accessible Transportation	\$8,000
Elk Grove Township (2026-2027)	Accessible Transportation	\$10,000
Rotary Club of Buffalo Grove	General Programming	\$1,300
Barrington Junior Women's Club	General Programming	\$1,500
Rotary Club of Schaumburg A.M.	General Programming	\$2,000
Schaumburg Township Mental Health Board	Scholarships	\$6,000

**Additional Funding Secured Since March 31: \$28,800**

Combined with the **\$22,499.98** secured during the first quarter, the foundation has secured **\$58,499.98 in grant funding for 2026** as of the date of this report. This funding supports accessible transportation, scholarships, and general programming that expand opportunities for children and adults with disabilities throughout the communities served by NWSRA.

## **Looking Ahead**

The foundation enters the second quarter with a strong grant pipeline and multiple pending applications under review. In addition to the grant funding secured to date, SLSF currently has approximately **\$125,000 in pending grant requests** awaiting determination. Continued focus will be placed on cultivating new grant opportunities, strengthening relationships with existing funders, and pursuing funding for transportation, inclusion, and capital improvement projects that align with NWSRA's mission and strategic priorities.

The foundation remains on track toward its annual grant revenue goal and will continue to leverage both new and existing funding partnerships to support the growing needs of NWSRA participants and families.

**This memo is for informational purposes only; no Board action is required at this time.**



Date: 6/16/2026  
To: SLSF Board of Trustees  
From: Megan O'Brien, Events Coordinator  
Andrea Griffin, President of Special Leisure Services Foundation  
Re: Events – Fashion Show Post Event Report 2026

---

### **Background/Information:**

The Gold Medal Fashion Show started in 1991 by a small group of mothers to raise funds to support their children's Special Olympics activities. The first fashion show was held in the banquet room of Park Central, had 100 registrations and models were the committee members' athletes and their families. That event had a net revenue of \$2,225.05. In 2014, the fashion show was changed to an unrestricted fundraising event to increase the participation of younger models who are not old enough to compete on athletic teams and to allow Northwest Special Recreation Association to use the funds wherever needed, not just for athletics. The models for the fashion show remain Northwest Special Recreation Association participants. In 2025 the event received a name change and is now called the SLSF Fashion Show.

**# of years event held:** 36<sup>th</sup> year

### **Committee Members 2026**

Melissa Applebaum, Louise Dickey, Cindy Hajost, Paula Jones, Laurel Katz, Joanne Kluck, Jean Lamantia, Mary Larson, Diane Maxwell, Sandy Ricketts, Michelle Stuercke, Joanna Terrelli and Ann Zgoda

### **Event Day**

- Cash Bar, Plated Lunch, Photobooth and T-Shirt
- Program about SLSF's Mission
- Silent Auction
- Raffles
- Model Video and Runway Show

### **Sponsorship**

- Total Amount: \$30,753.05
- Total Budget: \$26,000
- New Sponsors: 10 new sponsors, 3 sponsors increased sponsorship level

### **Registration**

- Guest Count: 446
- Budget Guest Count: 450

**Raffles & Auctions**

- # of Raffle items
  - Sold: 60
  - Not Sold: 60
- # of Silent Auction items
  - Sold: 30
  - Not Sold: 6

**Summary, Successes and Areas of Improvement**

The SLSF Fashion Show, held annually at the Belvedere Events & Banquets, is one of SLSF’s largest fundraisers of the year.

- 2026 Event Summary:
  - The 2026 SLSF Fashion Show was a highly successful and inspiring event that brought together nearly 450 guests in support of individuals with disabilities, raising an impressive \$50,631 in net revenue. New enhancements this year—including additional dressing rooms secured through the neighboring hotel, a room block for guest convenience, a new emcee, and the introduction of raffle sheets in place of traditional tickets—helped elevate both the guest and participant experience. Strong growth in sponsorship and raffle revenue played a key role in exceeding financial goals and achieving the highest net per person to date. Attendees especially enjoyed the model runway experience, heartfelt videos, and the overall energy and sense of community throughout the day. While the event was very well received, feedback highlighted opportunities to further streamline the program length, simplify raffle and auction processes, and enhance communication before and during the event. With these refinements, the Fashion Show is well-positioned to continue growing its impact, improving the guest experience, and building on this year’s success in 2027.
- Successes:
  - Highest revenue and sponsorship
  - Guest experience
- Areas of Improvement:
  - Moving from 3 model groups to 2 model groups
  - Shortening the show

**Finances**

Target #	Previous Year		Current Year	
	Budget	Actual	Budget	Actual
Gross Revenue	\$76,600	\$75,053.35	\$75,542.50	\$78,522.88
Expenses	\$33,859.20	\$27,547.25	\$30,280.50	\$28,165.36
Net Revenue	\$42,740.80	\$47,506.10	\$45,262.00	\$50,357.52
SLSF cost person – (total expenses/ attendance)	\$75.24	\$62.18	\$67.29	\$63.15

### **Finance Notes**

- The event delivered a strong financial outcome with \$78,522.88 in total revenue and \$27,891.61 in expenses, resulting in a net profit of \$50,631.27—the highest to date.
- Sponsorships and raffle baskets were the largest contributors, with sponsorships exceeding budget and raffle revenue showing significant year-over-year growth. Registration revenue saw a slight decline due to fewer paid attendees, but this was offset by an increase in sponsored guests.
- Net revenue per attendee increased to \$113.52, continuing an upward trend and highlighting improved efficiency. Continued focus on managing expenses and growing high-impact revenue streams (sponsorships and raffles) will be key to sustaining this success.

### **Looking Ahead**

- Shorten program (2 model groups)
- Improve tech, sound, and event-day logistics
- Continue growing sponsorships & raffle revenue
- Start 2027 planning earlier & streamline systems

**This memo is for informational purposes only; no Board action is required at this time.**



Date: 6/16/2026  
 To: SLSF Board of Trustees  
 From: Liz Thomas, Manager of Development  
 Andrea Griffin, President of Special Leisure Services Foundation  
 Re: Sponsorship – First Quarter 2026

---

**Background/Information:**

SLSF event sponsorship revenue has shown strong and consistent growth over the past years, exceeding budget each year.

- **2023:** Budgeted \$97,500 | Raised \$131,075
- **2024:** Budgeted \$143,500 | Raised \$171,550
- **2025:** Budgeted \$178,000 | Raised \$180,625
- **2026:** Budgeted \$182,450

This upward trend reflects strengthened sponsor relationships, increased community engagement, and expanded event sponsorship opportunities.

**Next Steps:**

2026 Sponsorship

Event	Sponsorship in 2026	Budgeted in 2026	Difference
SLSF Fashion Show	\$30,753.05	\$26,650.00	\$4,100.35
Palatine Hills Golf Classic	\$15,700.00	\$11,275.00	\$4,425.00
Bridges of Poplar Creek Golf Classic	\$11,550.00	\$11,275.00	\$275.00
Buffalo Grove Golf Classic	\$21,000.00	\$27,675.00	\$6,675.00
Moretti's/NWSRA Golf Classic	\$6,900.00	\$26,650.00	\$19,750.00
Birdies & Besties Golf Classic	\$7,650.00	\$16,400.00	\$8,750.00
Arlington Classic Golf Classic	\$6,150.00	\$18,450.00	\$12,300.00
Celebrate Ability Gala		\$44,075.00	

**TOTAL: \$99,700.35      \$182,450.00**

**This memo is for informational purposes only; no Board action is required at this time.**



Date: 6/16/2026  
To: SLSF Board of Trustees  
From: Anne Kiwala, Superintendent of Development  
Andrea Griffin, President of Special Leisure Services Foundation  
Re: Donations – First Quarter 2026

---

### **Background/Information:**

The first quarter of 2026 demonstrated continued community support for the foundation through individual contributions, memorial gifts, and donor engagement efforts. Through March 31, 2026, SLSF received \$60,711 in charitable donations, helping advance the foundation's mission to support children and adults with disabilities through recreation, inclusion, transportation, scholarships, and special initiatives.

### **First Quarter Donation Activity**

During the first quarter, SLSF received:

- \$56,718 in general donations.
- \$3,791 in memorial donations.
- \$203 in annual appeal contributions.

General donations represented the majority of contributed revenue during the quarter and reflect the strong relationships SLSF continues to build with individuals, families, community organizations, and corporate supporters.

### **Memorial Giving**

Memorial gifts continue to provide a meaningful way for supporters to honor loved ones while supporting inclusive recreation opportunities. Memorial contributions accounted for nearly **\$3,800** in charitable support during the first quarter.

### **Donor Engagement and Stewardship**

Development staff continued stewardship efforts through personalized acknowledgments, donor communications, impact reporting, and relationship-building activities. Outreach efforts focused on strengthening relationships with current supporters while cultivating new donors through community presentations, networking opportunities, sponsorship outreach, and foundation events.

### **Current Donor Snapshot (as of June 1, 2026)**

While the financial information above reflects first-quarter activity only, the following metrics provide a current snapshot of donor engagement and giving:

- 499 active donors who have made a gift within the past 365 days.
- \$73,500 in general donations received year-to-date.
- \$8,900 in memorial donations received through 44 memorial gifts.
- Largest gift received in 2026: \$10,000.

These metrics demonstrate continued donor engagement and support beyond the first quarter and provide a positive outlook for the remainder of the year.

### **Looking Ahead**

Fundraising efforts during the second quarter have focused on donor cultivation and stewardship associated with the 6 Golf Classics. Staff will continue implementing strategies to retain current donors, strengthen donor relationships, and expand the foundation's philanthropic support base throughout 2026.

**This memo is for informational purposes only; no Board action is required at this time.**



Date: 6/16/2026  
To: SLSF Board of Trustees  
From: Nick Eckelberry, Manager of Finance  
Andrea Griffin, President of Special Leisure Services Foundation  
Re: First Quarter FY26 Budget Variance Explanations

---

### **Background/Information**

The Budget vs. Actual Report for the first quarter ending March 31, 2026, has been completed and reviewed by the SLSF staff. As a general benchmark, the Foundation aims for revenues and expenditures to be approximately 25% of the annual budget through the first quarter. During this review, a 10% variance threshold was used as the indicator for explanation. The following pages list the line-by-line descriptions and explanations for any variance outside the 10% parameters.

## **Income**

### **Grant Income – 11.31%**

*This line includes all private and public foundation grants for the five focuses of SLSF and any capital improvement grants.*

This line item is below the designated variance due to largest grants paying out in the third quarter as well as several township grants being paid in monthly installments.

### **Donations Income – 74.38%**

*This line item includes all restricted and unrestricted revenues from donations not related to grants or fundraising events. Does not include In-Kind Donations.*

This line item is above the designated variance due to a large one-time donation made by Vtech in the first quarter.

## Fundraising Revenues

### **Raffle Tickets – 49.95%**

*This line item includes all restricted and unrestricted revenues from raffle tickets sold at SLSF ticketed events.*

This line item is above the designated variance due to selling a large amount of raffle tickets at the Fashion Show, which makes up the largest amount for this budget item.

### **Contests – 5.77%**

*This line item includes all restricted and unrestricted revenues from event donations and contests held at SLSF ticketed events.*

This line item is below the designated variance due to only one event occurring in the first quarter.

## Administration Expenses

### **Postage – 0.00%**

*This line item includes yearly post office renewal fees and postage.*

This line item is below the designated variance due to the first bulk mailing and first invoice for NWSRA postage occurring in the second quarter.

### **Printing – 0.00%**

*This line item includes the printing of the Annual Report, the Holiday Appeal, and any other printing expenses outside of the fundraising expense line items.*

This line item is below the designated variance due to the Annual Report and the Holiday Appeal occurring after the first quarter.

### **Office / Equipment Expense – 41.88%**

*This line item includes all office supplies purchased, as well as miscellaneous event supplies.*

This line item is above the designated variance due to an unbudgeted expense for the Foundation's CRM, Bloomerang. A budgeting error omitted the software licensing expense for year 2 of the contract. This will be corrected for the 2027 budget.

**Education / Training – 0.00%**

***This line item includes all expenses related to continuing education fees for fundraising development workshops.***

This line item is below the designated variance due to not renewing basset certification until second quarter.

**Miscellaneous Expense - 100.00%**

***This line item was used to write off differences between bank balances and balances shown in the financial software.***

This line item was not budgeted in 2026, but it was used as a contra expense account to show the BMO credit applied prior to switching credit card vendors.

**Professional Fees – 51.17%**

***This line item includes professional fees for the SLSF Audit, Charity Status Tax Filing, Attorney Fees, and the Annual Report Filing with the Secretary of State.***

This line item is above the designated variance due to the first payment for the annual audit taking place in the first quarter.

**Marketing – 56.03%**

***This line item includes expenses for event advertising and social media boosts.***

This line item is above the designated variance due to payment for the website redesign occurring in the first quarter.

**Kevin’s Club – 0.00%**

***This line item includes expenses related to Kevin’s Club, such as apparel and recognition for members.***

This line item is below the designated variance due to not restocking items for Kevin’s Club in the first quarter.

**PT Staff Reimbursement – 9.63%**

***This line item includes expenses related to contractors for SLSF.***

This line item is below the designated variance due to only reimbursing for two months of expenses in the first quarter.

# Fundraising Expenses

## **Booster Club – 0.00%**

***This line includes any expense for the Lightning Athletic Booster Club.***

This line item is below the designated variance due to not spending any of these restricted funds in the first quarter.

## **Printing – 66.50%**

***This line includes any event related expense for printing stationary.***

This line item is above the designated variance due to majority of expense budgeted for the Fashion Show, which occurred in the first quarter.

## **Food – 13.82%**

***This line item includes any event related expense for food.***

This line item is below the designated variance due to only one event occurring in the first quarter.

## **Gifts – 0.00%**

***This line item includes any event related expense for gifts, such as tee gifts and favors.***

This line item is below the designated variance due to expenses for tee gifts occurring after the first quarter.

## **Prizes – 13.04%**

***This line includes any event related expense for raffle and auction prizes.***

This line item is below the designated variance due to only one event occurring in the first quarter.

## **Recognition – 0.00%**

***This line includes any event related expense to distribute a percentage of net event funds to the co-hosting organization, per the collaborative event agreement.***

This line item is below the designated variance due to no events shared with rotary clubs occurring in the first quarter.

## Grants Given

### **Transportation – 0.00%**

***This line item includes any funds granted for the purchase and maintenance of accessible vehicles. This is one of the five focus areas for SLSF fundraising efforts granted to NWSRA.***

This line item is below the designated variance due to the first grant to NWSRA occurring in the second quarter.

### **Scholarships – 0.00%**

***This line item includes any funds granted for scholarships to NWSRA. This is one of the five focus areas for SLSF fundraising efforts granted to NWSRA.***

This line item is below the designated variance due to the first grant to NWSRA occurring in the second quarter.

### **Inclusion – 0.00%**

***This line item includes any funds granted for Inclusion / ADA Compliance to NWSRA. This is one of the five focus areas for SLSF fundraising efforts granted to NWSRA.***

This line item is below the designated variance due to the first grant to NWSRA occurring in the second quarter.

### **Athletics – 0.00%**

***This line item includes any funds for purchases made toward uniforms, housing, transportation and more for NWSRA Lightning athletes. This is one of the five focus areas for SLSF fundraising efforts granted to NWSRA.***

This line item is below the designated variance due to the first grant to NWSRA occurring in the second quarter.

### **General Programs – 0.00%**

***This line item includes any funds used for general program support including PURSUIT, Snoezelen rooms, Adaptive Equipment and other newly developed programs. This is one of the five focus areas for SLSF fundraising efforts granted to NWSRA.***

This line item is below the designated variance due to the first grant to NWSRA occurring in the second quarter.

## Capital Project

Includes capital improvements including ADA improvements, securing new NWSRA programming spaces, and specialty resource rooms.

### **Music Room – 100.00%**

***This line item includes any expenses related to the renovation of the Music Room at the NWSRA Programming Space at the Rolling Meadows Park District.***

This line item is above the designated variance due to not having a budget for this line item, but still needing to pay out the remaining funds restricted to the Music Room.

**The following line items are within the 10% designated variance parameters for the first quarter.**

## Revenues

- Investment Revenues
- Registration
- Auctions
- Sponsors

## Expenses

- Credit Card & Bank Fees
- Professional Memberships
- Public Education / Information
- Fundraising Supplies



Date: 06/16/2026  
To: SLSF Board of Trustees  
From: Victoria Gonzalez, Superintendent of Recreation  
Andrea Griffin, President of Special Leisure Services Foundation  
Re: Program Statistics – First Quarter 2026

---

**Background/Information:**

NWSRA maintained strong participation across all service areas during Q1 2026, with 2,690 total registrations representing 985 unique participants agency-wide.

Highest participation areas were LEDs (675), Adult Day Program (538), Social Clubs (442), Adult Programs (285), Inclusion Services (259), and Athletics (218), showing continued demand for adult services, community-based programming, and inclusion support.

Participant engagement remained highest among ages 36–47 (313) and 14–21 (255), with strong participation also seen across youth programming. Male participants represented 673 registrations and female participants represented 307.

Developmental Disability (545), Autism Spectrum Disorder (245), and ADHD/Neurodivergent (112) remained the highest represented disability categories, consistent with previous trends and continuing support needs across all programs.

Inclusion services recorded 259 total registrations supporting 141 unique participants. Highest inclusion participation areas were After Care (76), School Day Out (53), Before Care (31), and Winter Break Camp (20), reflecting continued demand for school-year support services.

Inclusion participation remained highest among ages 6–10, with age 6 as the highest individual age group (24 participants). Autism Spectrum Disorder (58), ADHD/Neurodivergent (47), and Developmental Disability (36) remained the highest disability categories within inclusion services.

**Next Steps:**

As we move into Q2 and summer preparation, the focus remains on staffing, program access, and maintaining consistent, high-quality support across both NWSRA internal programs and all 17 Member Park Districts. Significant efforts are centered on summer camp preparation, seasonal staff hiring and training, transportation coordination, program planning, and ensuring appropriate supports are in place for participants with varying needs across programming. The team continues to prioritize program readiness, inclusion, and operational efficiency to meet the increased demand that summer programming brings while maintaining strong service delivery across the agency.

**This memo is for informational purposes only; no Board action is required at this time.**

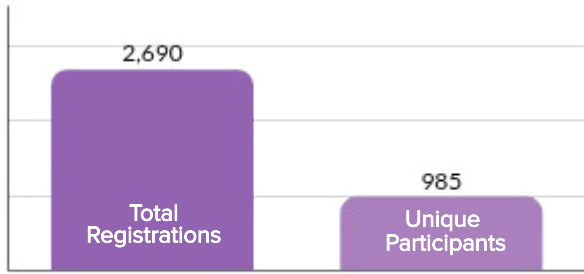


# Participation Reports

Q1 2026

# Q1 | Agency Stats

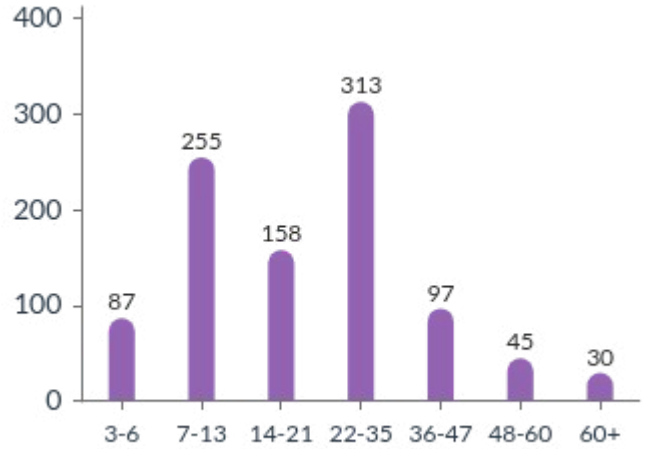
### Registration Details



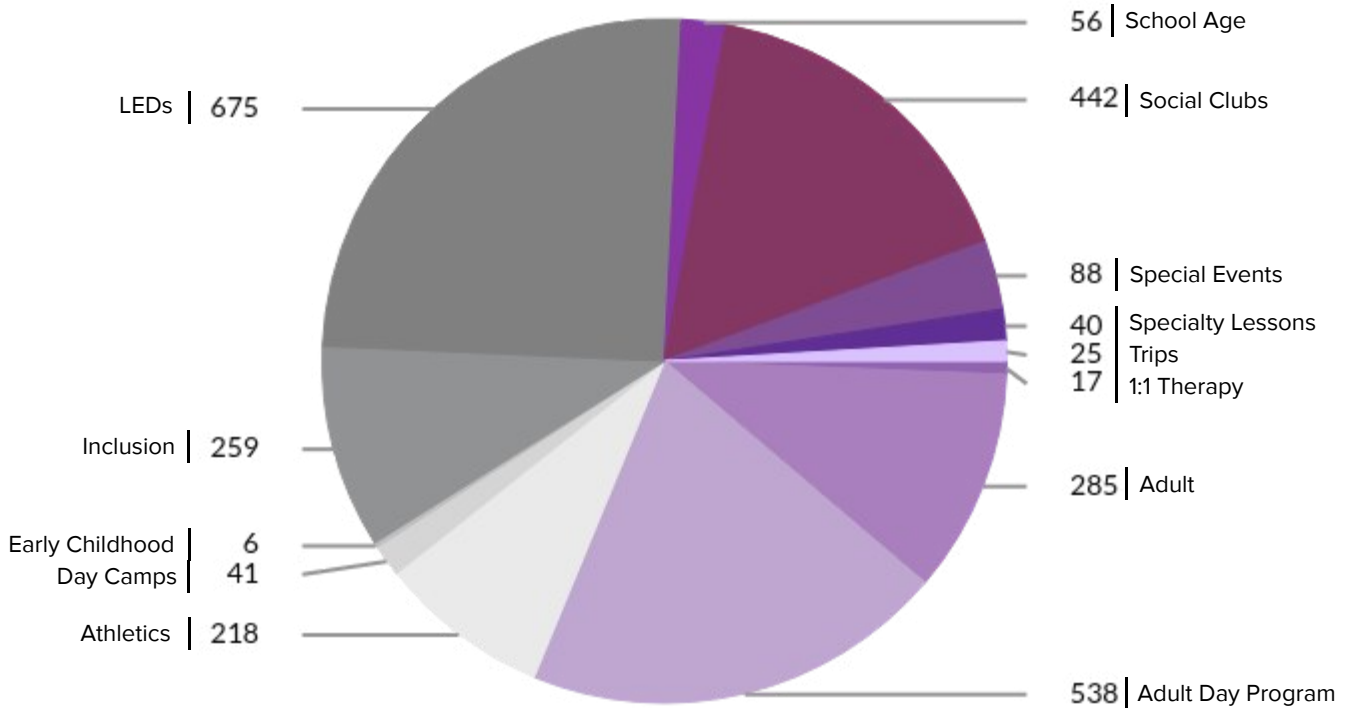
### Gender Breakdown



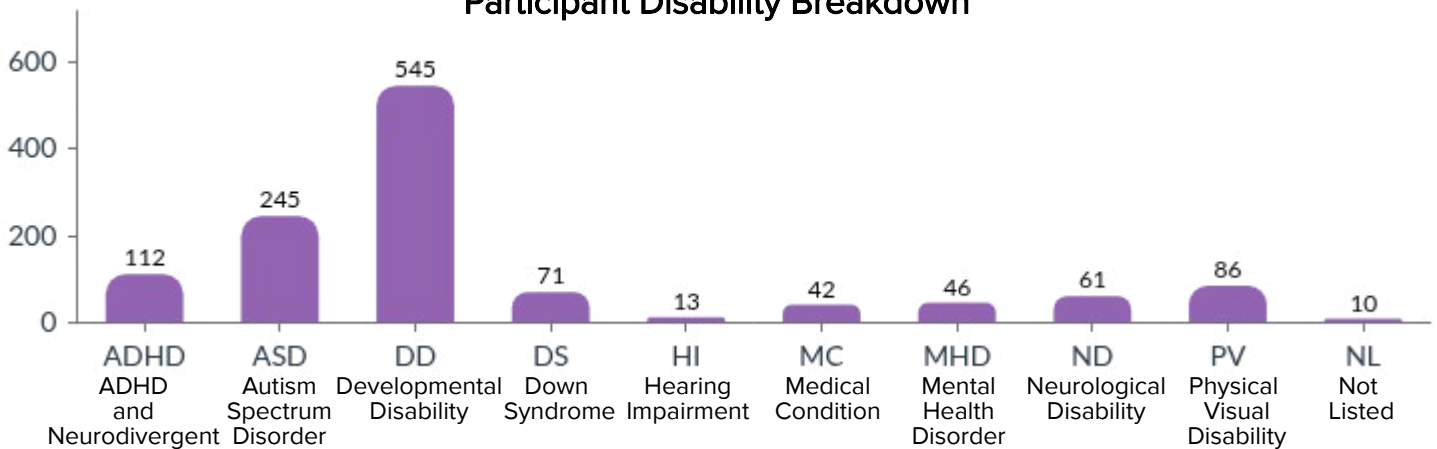
### Participant Age Breakdown



### Program Category Breakdown

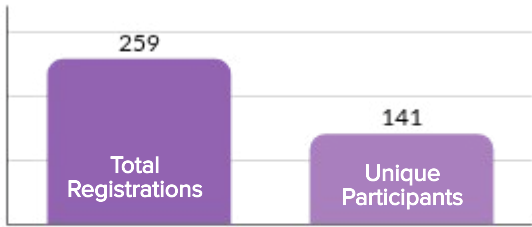


### Participant Disability Breakdown

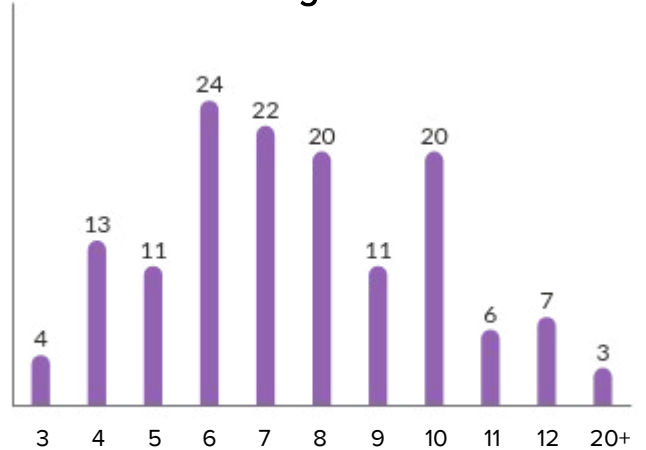


# Q1 | Inclusion Stats

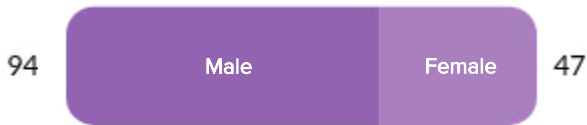
### Inclusion Registration Details



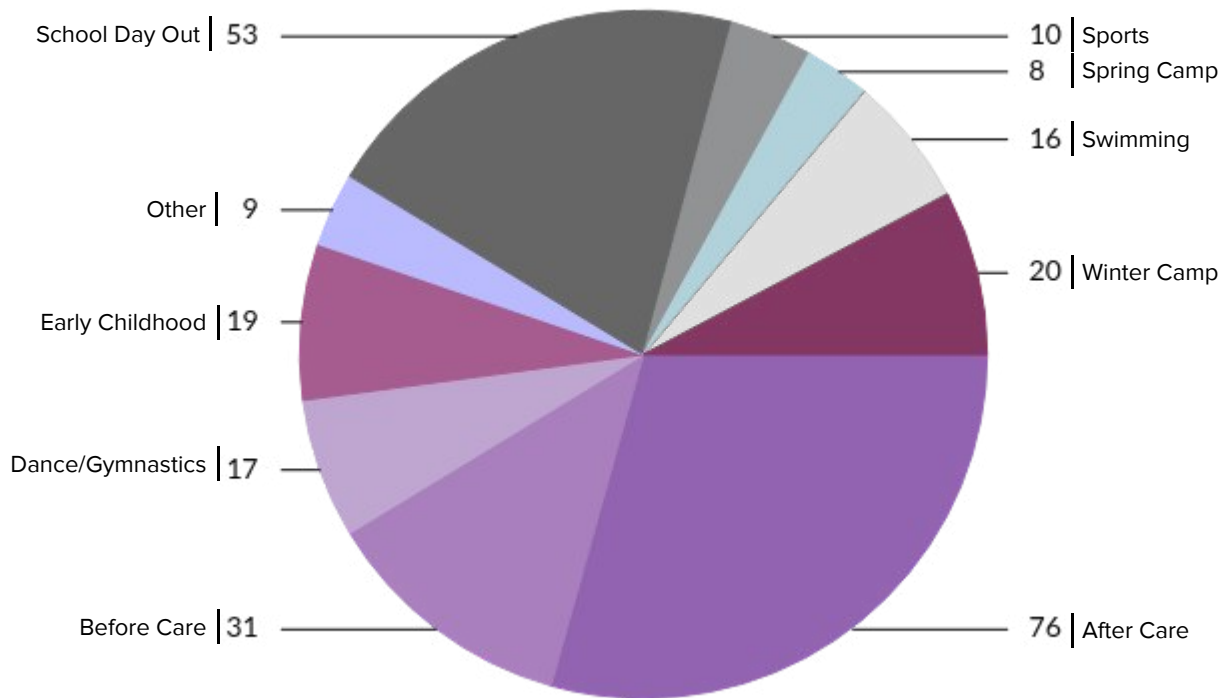
### Inclusion Age Breakdown



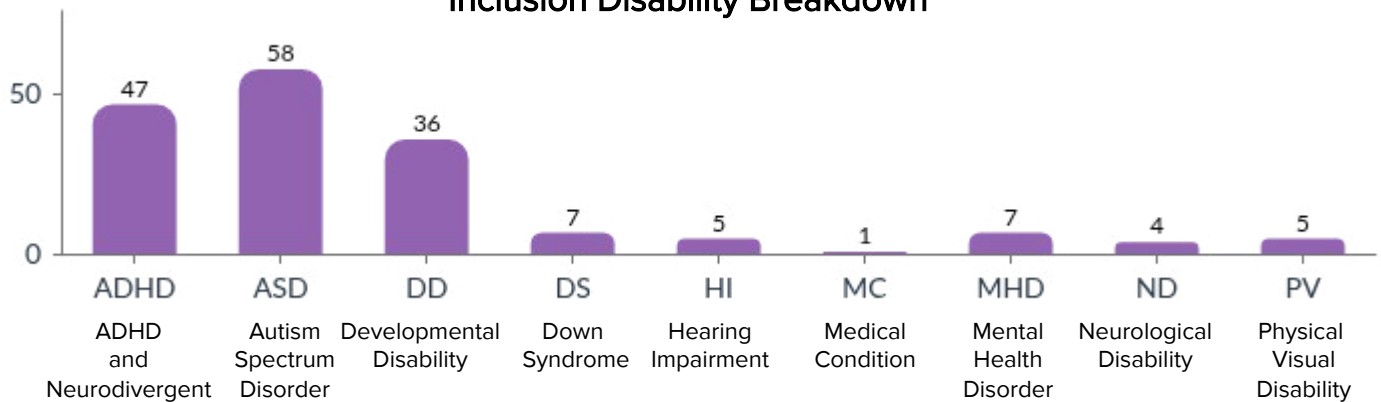
### Gender Breakdown



### Inclusion Category Breakdown



### Inclusion Disability Breakdown





Date: 6/16/2026

To: SLSF Board of Trustees

From: Rachel Hubsch and Victoria Gonzalez, Superintendents of Recreation  
Andrea Griffin, President of Special Leisure Services Foundation

Re: Programs & Services Report March – May 2026

---

## **Recreation Therapy Highlights**

### **General Recreation Therapy Programming**

Throughout the season, NWSRA delivered 52 programs across multiple focus areas, including arts and crafts, community trips, swimming, music, and leisure sports. These programs supported participant growth, socialization, and overall wellbeing. The Winter–Spring season concluded on Saturday, May 2. Strong participation levels and positive engagement were observed across all program areas.

### **Lightning Athletics**

NWSRA Athletics had two Lightning basketball teams qualified for the Special Olympics Illinois State Basketball Games on March 14. The Purple Lightning team earned a silver medal, and the Black Lightning team placed fourth. Seven athletes competed in the Special Olympics Powerlifting Competition on March 28 and March 29. Five athletes earned gold medals and qualified for the Special Olympics Illinois Summer Games. On April 12, NWSRA hosted an Illinois Therapeutic Recreation Section (ITRS) Soccer Tournament at the Streamwood Community Center, featuring eight teams from five Special Recreation Associations. A special thank you to Chris Fetterman, Senior Recreation Manager from the Streamwood Park District, for his partnership and assistance in organizing a successful event at the Streamwood Community Center. Seventeen athletes competed at the Special Olympics Region B Track and Field Competition on April 25 and April 26, with 15 athletes earning gold medals and qualifying for the Illinois Summer Games.

### **Community Adult Day Program**

Participants across all six PURSUIT program sites remained actively engaged in meaningful and seasonal activities. Participant artwork was featured in the Buffalo Grove Art Show at the Raupp Museum, which opened on April 21. This opportunity allowed participants to showcase creative skills within a community setting. Participants also took part in a walk-a-thon and visited Cantigny, further promoting community engagement and peer interaction. With the arrival of warmer weather, sites increased participation in outdoor and wellness-focused

activities, including walking club, Jazzercise, bocce, and Skee-Ball. These activities supported physical health, socialization, and overall participant well-being.

### **Day Camp**

Spring Break Camps served 34 campers across multiple sites, including the Palatine Community Center, Vogelei Barn, Plum Grove Park, and the Rolling Meadows Teen Center. Campers also participated in swim experiences at Park Place Family Recreation Center, Arlington Ridge Center, and Wheeling Community Recreation Center, providing a comprehensive recreational experience across age groups.

### **Clubs**

Social Clubs demonstrated continued program growth, with 20 clubs operating during March and April and maintaining strong participant engagement. Participants attended a Chicago Steel hockey game during the farewell tour, with 30 participants in attendance. The event included a ceremonial puck drop by Executive Director Andrea Griffin and supported fundraising efforts, generating over \$3,000 for SLSF. Additional social and recreational offerings included the “Carnival of Illusions,” which served 70 participants and featured interactive games, themed concessions, and a live magician performance. “The Foodie Relay” engaged 18 participants in a progressive dining experience across community locations. Seasonal events, including Shamrock and Roll, also served 18 participants.

### **Leisure Education**

NWSRA program staff facilitated 27 school outings between March and April. Activities included tumbling, wall climbing, ice skating, swimming, martial arts, arts programming, bocce, music, aerobics, wallyball, heritage farm experiences, and playground-based activities across multiple partner sites. On April 15, the Leisure Education Coordinator met with the Principal at Kirk School. Following these discussions, Kirk School committed to partnering with NWSRA for future Leisure Education programming, resulting in an additional 30 classrooms beginning in the 2026–2027 school year.

### **Special Events**

On March 18, 18 participants attended a Chicago Bulls game at the United Center. On the same date, a Pop-Up Special Event served eight PURSUIT participants at Cutting Hall in Palatine, where attendees viewed *SpongeBob the Musical* in support of a Wheeling PURSUIT staff member, Carly [last name needed], who performed in the production. On March 29, a Pop-Up event served eight participants ages three through eight at the Splish Splash Pool Dash Egg Hunt held at the ARC in partnership with the Arlington Heights Park District. On April 11, 21 participants ages 21 and older attended NWSRA’s first Chicago Blackhawks Special Event during Hall of Fame Celebration Night.

## **Behavior Team**

The Behavior Team focused on preparing staff and programs for the upcoming summer season through targeted training and proactive planning. Comprehensive summer training sessions were prepared across General RT Programs, Day Camp, THRIVE, and Inclusion, with an emphasis on practical behavior-support strategies. In May, an in-Service session was scheduled for full-time staff covering elopement response protocols, the Missing Participant Policy, and CPI refresher content emphasizing de-escalation techniques. Additional CPI training was planned for June for part-time Program Leaders and Site Directors. The team also conducted classroom observations for participants registered for summer camp, ensuring individualized supports were identified in advance to promote safe and consistent participation.

## **Specialty Spaces**

### **Music Room**

The Music Room at the Rolling Meadows Community Center remained a well-utilized and functional program space following recent updates, including repainting, reorganization, and the addition of instruments and storage solutions. Participants continued to access individual piano and drum instruction in a supportive learning environment.

### **Media Labs**

NWSRA continued Media Lab programming at both the Buffalo Grove and Rolling Meadows locations, expanding access to adaptive technology and creative opportunities. The Buffalo Grove Media Lab was reorganized to improve functionality and efficiency. The Media Lab Committee advanced several initiatives, including program enhancement, development of a technology maintenance plan, and creation of a comprehensive staff manual.

### **Sensory Rooms**

One Snoezelen field trip was hosted during the reporting period. In addition, enhancements to the Snoezelen room were completed, including replacement of a bubble tube to maintain a high-quality therapeutic environment.

### **Sensory Garden and Greenhouse**

Collaborative planning occurred with the Wheeling Park District for educational and community beautification special events, including Seed to Sprout, Sprout to Bloom, and Garden to Table. NWSRA like to extend appreciation to Mike Taylor, Horticulture and Turf Foreman, for his collaboration and support in planning and implementing these initiatives.

### **Inclusion Highlights**

A virtual PIT meeting was held with broad attendance from partner park districts. Topics included inclusion processes, front-office registration considerations, affiliate and volunteer roles, and introduction meetings. Staff facilitated a Boy Scout group experience focused on awareness of hearing, physical, and visual impairments. Staff also presented autism awareness training at the Elk Grove Park District DEIB Luncheon. Karly Melendy and Caroline Cudney each achieved one year of service, contributing to the continued growth of inclusion programming.

### **Outreach Efforts**

Between March and April 2026, NWSRA participated in ten outreach and recruitment events across the member districts to promote program awareness, strengthen partnerships, and support participant and workforce engagement.

Outreach included health and resource fairs, school district events, disability awareness initiatives, and park district-hosted programs. Engagement occurred in partnership with multiple municipalities, libraries, school districts, and park districts, providing opportunities to connect directly with families, educators, students, and community members.

School-based activities supported both service awareness and recruitment efforts through participation in panels, cultural wellness events, autism awareness programming, and therapeutic recreation job presentations. Community inclusion efforts further reinforced NWSRA's commitment to accessibility and collaboration with member park districts. These outreach efforts expanded visibility, reinforced regional partnerships, and supported ongoing enrollment, inclusion, and recruitment goals.

## GENERAL MARKETING

- Published and promoted the 2026 Summer Brochure through digital communications, social media, and website updates to support program awareness and registration efforts.
- Published the March and April NOW newsletters to keep families, participants, staff, and stakeholders informed on programs, events, and organizational updates.
- Developed a new NWSRA informational brochure to better explain NWSRA services, programs, and funding sources to community members and stakeholders.
- Prepared marketing and informational materials for Parks Day at the Capitol to support advocacy and awareness efforts.
- Reworked quarterly participation reports to improve readability and help Staff and the Board better identify participation trends and program engagement.
- Promoted strategic planning focus groups through flyers, digital outreach, and communications to encourage stakeholder participation and feedback.
- Promoted the Walk for Autism event at Arlington Heights Park District to raise awareness around Autism.

## PROJECT UPDATES

- Website: The Marketing Team is nearing completion of the NWSRA website project, with significant progress made on updating, organizing, and refining content to improve clarity, accessibility, and the overall user experience for participants, families, and community members. The team is currently working toward a targeted website launch date of June 15.



## SLSF MARKETING

- In preparation for the upcoming golf season, marketing materials and promotional efforts were developed for all six golf outings, including event brochures, early bird sponsorship materials, promotional graphics, and registration communications to support participation and sponsorship outreach.

## TECHNOLOGY

- Purchased 14 new computers to replace devices which reached or exceeded the agencies four-year threshold.
- Completed a transition to fiber internet service at the main office to improve network upload speed, reliability, and overall connectivity. This was done primarily to support the completion of the agencies transition to SharePoint.
- Updated the agency's EMS Server configuration to allow VPN connections to utilize IPsec over SSL, improving network security.





Date: 6/16/2026  
To: SLSF Board of Trustees  
From: Sara Carey, Manager of Human Resources  
Andrea Griffin, President of Special Leisure Services Foundation  
Re: Human Resources Report March – May 2026

---

### **Recruitment/Retention:**

Recruitment efforts during March and April focused on advancing summer hiring initiatives, increasing applicant engagement, and expanding community outreach through strategic job fair participation. These efforts supported continued progress in filling seasonal and part-time roles while strengthening NWSRA’s presence within local school districts and community networks.

#### **Job Fair Participation**

NWSRA expanded its recruitment presence by actively participating in multiple community and school-based job fairs:

- Arlington Ridge Center – Annual Teen Job Fair – March 3, 2026
- Lake Park High School – March 10, 2026
- Youth Job Fair hosted by Senator Seth Lewis – March 18, 2026 (Bloomington Park District)
- NWSRA & Rolling Meadows Park District Summer Job Fair – March 25, 2026 (NWSRA Office)
- ACE Regional Job Fair – March 25, 2026 (Elgin Community College)
- Hanover Township 15th Annual Job Fair – April 8, 2026 (Bartlett)
- D211 Senior Job Fair-April 23<sup>rd</sup> (Schaumburg)
- Palatine Cultural Wellness Fair-April 24<sup>th</sup>

Participation in these events provided opportunities to:

- Promote summer and year-round employment opportunities
- Engage directly with students and community job seekers
- Strengthening partnerships with local schools, townships, and park districts
- Increase awareness of NWSRA employment opportunities and available programming

These efforts have contributed to building a strong candidate pipeline for summer staffing needs.

## **New Hires**

Recruitment efforts for the summer season have continued successfully, and the HR Team has made significant progress in building our seasonal workforce to support summer programming needs.

By the end of May, we have hired:

- 47 Summer Day Camp Counselors
- 61 Summer Inclusion Aides
- 10 Summer Program Assistants
- 1 Program Leader
- 4 Summer Volunteers

In total, this represents 124 summer staff and volunteers hired to support summer programming, camps, and member district camps.

The onboarding process is well underway. We have conducted two large scale Summer New Hire Orientation sessions to prepare the staff for the upcoming season.

- May 18, 2026: Onboarded 27 summer staff members
- May 26, 2026: Onboarded 68 summer staff members

These two New Hire Orientations, successfully onboarded 95 summer staff members, ensuring employees receive required training, organizational information, and the preparation necessary to support an exciting summer season.

## **Summer Hiring Initiative**

Recruitment efforts are continuing as we go forward in the areas of Inclusion Aides and Summer Camp Counselors for our second session of camp in July. We have continued to see an increase in requests for inclusion services that are needed from our 17-member park districts.

Recruitment and onboarding efforts will continue throughout the summer to ensure that appropriate staffing levels are met and exceeded, supporting high-quality service across all programs. We are currently interviewing an average of 25–30 candidates per week.

## **Marketing Collaboration**

Recruitment continues to partner with the Marketing Team to enhance outreach efforts through:

- Consistent social media recruitment campaigns
- Promotion of open positions through branded graphics
- Staff engagement through email signature marketing
- Highlighting employment opportunities across multiple platforms

### **Staff Retention Focus**

In the month of March, we hosted a March Madness bracket competition for the Men's and Women's March Madness Tournaments and hosted a watch party to build team camaraderie. During the month of April, we crowned a new Mac-Down Champion, Recreation Specialists Abigail Updike. This was our second annual macaroni and cheese contest, and we had 7 competitors this year.

We also celebrated NWSRA's amazing admin staff on Wednesday, April 22<sup>nd</sup> for National Administrative Professional's Day. The four team members received flowers and appreciation cards, a lunch out and a Social Media post highlighting our appreciation for them.

In May, the Staff Enrichment Committee hosted 2 fun events for the team. On May 4<sup>th</sup>, staff celebrated May the 4<sup>th</sup> be with you in the Park Place Courtyard by hitting a pinata with light sabers. Finally on May 5<sup>th</sup>, Staff Enrichment hosted a nacho bar to celebrate Cinco De Mayo.

### **Compliance/Risk Management:**

NWSRA was the host site for a PDRMA training on Friday, April 10<sup>th</sup> for a team of 16 participants, including the NWSRA Manager of Programs and Operations and the Operations Coordinator. The class was for PDRMA agencies to participate in 15 Passenger Van and Shuttle Bus Driver training.

The Manager of Human Resources, the Superintendent of Recreation, the Manager of Programs and Support Services and the Coordinator of Support Services participated in the Risk Management kick off for the agency on Monday, March 23 with Kyle Saros, PDRMA representative. This meeting outlined the items that NWSRA will focus on for the 2026 Risk Management year.

As a part of ongoing commitment to Safety for staff and participants, the Safety Team has developed and submitted a SMART Goal focused on developing a Safety Procedures Manual for the agency. Included will be various safety procedures for the entire agency in one resource that will be housed in the front office and the 2<sup>nd</sup> floor in a central location. As an example, it will include emergency procedures for programs, office staff, weather related emergencies, fire, active/aggressive intruder, First Amendment Auditors, and a quick contact information sheet to name a few. This will be a yearlong process with a roll out by the end of 2026. Focus is all so on improvements to last year's survey/risk management review of current processes for any current processes that rated an orange (1) and yellow (2). This will increase safety and processes for our staff and our participants. Improving in these areas will increase year end incentive through PDRMA which we can then use this money to improve and purchase safety related items.

## Compensation and Benefits:

The Executive Director and the Manager of Human Resources successfully developed, in partnership with the entire leadership and management team, the new annual review process for all Full-Time Staff. This included a more streamlined, mission focused review that was easier to provide input, allowed for the team members to provide feedback and gave a clearer merit-based rating system. All the reviews were conducted in-house in March with an effective date of 3/30/2026. Along with the reviews, the newly updated job descriptions were also signed and uploaded into Paycom.

The Manager of Human Resources partnered with PDRMA to properly build out the new Part-Time III employee category in the PlanSource health benefit platform. NWSRA will begin onboarding Part-Time III category team members in July for our new THRIVE Day Program.

## Training and Development:

All Team In-services have been conducted, to date the topics included the following:

- Budget Overview to improve knowledge of the NWSRA budget
- Team Building/Personalities to increase awareness of different communication and work styles based on personalities.
- Excel Training
- ePACT and RecTrac Training
- Mental Health First Aid Training
- CPR/First Aid Training
- CPI Training
- Behavior Team: Crisis Training/Confidence/Decision Making Skills

These training courses were designed and presented to increase knowledge across a variety of topics for the staff. We will continue to plan additional In-Services to grow and develop our Full-Time staff in 2026 and will meet in early June to develop the topics and reach out to outside speakers for certain topics.

Finally, the Manager of Human Resources and HR Coordinator launched online training for both new hires and returning staff in May through the development of position-specific checklists. These checklists were designed to ensure each team member completes the required annual and compliance trainings. In addition to serving as a training tool, the checklists reinforce important operational and organizational policies, including holidays, payroll updates, and job descriptions, among others. This approach allows team members to complete required trainings online, reducing time spent in in-person New Hire Orientation and Returning Staff Annual Training sessions. Team members are compensated for their required trainings once completion certificates have been submitted and approved.

# New Business

[Return to Home](#)



Date: 6/16/2026

To: SLSF Board of Trustees

From: Nick Eckelberry, Manager of Finance

Andrea Griffin, President of Special Leisure Services Foundation

Re: Audit Presentation/Acceptance FY2025

---

**Requested Motion:**

Motion to approve the FY2025 Audit as presented by Sikich.

**Background/Information:**

The SLSF audit for the year ending December 31, 2025, was completed and presented by Sikich.



Special Leisure  
Services Foundation  
Rolling Meadows, Illinois

---

Auditor's Communication to the  
Board of Trustees

For the Year Ended December 31, 2025

**SPECIAL LEISURE SERVICES FOUNDATION**  
**ROLLING MEADOWS, ILLINOIS**  
**AUDITOR’S COMMUNICATION TO THE BOARD OF TRUSTEES**  
**TABLE OF CONTENTS**

---

	<u>Page(s)</u>
COVER LETTER .....	1
REQUIRED COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE .....	2-5
• Adjusting Journal Entries	
MANAGEMENT LETTER.....	6-7
COMPANY SNAPSHOT	

1415 West Diehl Road, Suite 400  
Naperville, IL 60563  
+1 (630) 566-8400

[sikich.com](http://sikich.com)

May 13, 2026

Board of Trustees  
Special Leisure Services Foundation  
3000 Central Rd  
Rolling Meadows, Illinois 60008

Ladies and Gentlemen:

As part of our audit process we are required to have certain communications with those charged with governance at the beginning of our audit process and at the conclusion of the audit. Those communications include information related to the planned scope and timing of our audit, as well as other information required by auditing standards. Our communication at the beginning of our audit process along with our questionnaire regarding *Consideration of Fraud in a Financial Statement Audit* was sent to you in February 2026.

In addition, auditing standards require the communication of internal control related matters to those charged with governance. Our management letter is enclosed within this document.

This information is intended solely for the use of the Special Leisure Services Foundation Board of Trustees and management of the Special Leisure Services Foundation and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

A stylized, handwritten signature that reads 'Sikich CPA LLC' in a cursive-like font.

Sikich CPA LLC  
By: Martha Trotter, CPA  
Principal

1415 West Diehl Road, Suite 400  
Naperville, IL 60563  
+1 (630) 566-8400

[sikich.com](http://sikich.com)

May 13, 2026

Board of Trustees  
Special Leisure Services Foundation  
Rolling Meadows, Illinois

We have audited the basic financial statements of the Special Leisure Services Foundation (the Foundation) as of and for the year ended December 31, 2025. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated January 9, 2026. Professional standards also require that we communicate to you the following information related to our audit.

### **Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Foundation are described in Note 1 to the financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the year ended December 31, 2025. We noted no transactions entered into by the Foundation during the year for which there is a lack of authoritative guidance or consensus.

Accounting estimates are an integral part of the basic financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the basic financial statements and because of the possibility that future events affecting them may differ significantly from those expected. We noted no particularly sensitive estimates made by management during our audit of the financial statements.

The financial statement disclosures are neutral, consistent, and clear.

### **Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

## **Corrected and Uncorrected Misstatements**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition none of the misstatements detected as a result of audit procedures and corrected by management was material, either individually or in the aggregate, to the financial statements taken as a whole.

## **Disagreements with Management**

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

## **Management Representations**

We have requested certain representations from management that are included in the management representation letter dated May 13, 2026.

## **Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Foundation's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

## **Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Foundation's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

## **Other Matters**

We were engaged to report on the supplementary information, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

This information is intended solely for the use of the Board of Trustees and management of the Special Leisure Services Foundation and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

*Sikich CPA LLC*

Sikich CPA LLC  
By: Martha Trotter, CPA  
Principal

## Special Leisure Services Foundation

Year End: December 31, 2025

### Adjusting Journal Entries

Number	Date	Name	Account No	Debit	Credit
SLSF AJE 01	12/31/2025	Benajmin Edwards Others	10 10 100106 0000 10-		(8,296.00)
SLSF AJE 01	12/31/2025	Retained Earnings	10 30 300101 0000 10-	8,296.00	
SLSF AJE 01	12/31/2025	Due To From other Funds	30 10 100199 0000 30	500.00	
SLSF AJE 01	12/31/2025	Retained Earnings	30 30 300101 0000 30		(500.00)
		Adjustment to correct beginning balance			
SLSF AJE 02	12/31/2025	Event Deposits	10 10 100107 0000 10-		(4,000.00)
SLSF AJE 02	12/31/2025	Prepaid Expenses	10 10 100110 0000 10-		(4,265.36)
SLSF AJE 02	12/31/2025	Miscellaneous Expense	10 50 800112 0700 10-	8,265.36	
		To clear prepaid expenses			

**SPECIAL LEISURE  
SERVICES FOUNDATION  
ROLLING MEADOWS, ILLINOIS**

MANAGEMENT LETTER

December 31, 2025

1415 West Diehl Road, Suite 400  
Naperville, IL 60563  
+1 (630) 566-8400

[sikich.com](http://sikich.com)

Board of Trustees  
Special Leisure Services Foundation  
Rolling Meadows, Illinois

Ladies and Gentlemen:

In planning and performing our audit of the basic financial statements of the Special Leisure Services Foundation (the Foundation) as of and for the year ended December 31, 2025, in accordance with auditing standards generally accepted in the United States of America, we considered its internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Foundation's financial statement will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that were not identified. This letter does not affect our report dated May 13, 2026, on the financial statements of the Foundation.

This communication is intended solely for the information and use of management, the Board of Trustees and others within the organization, and is not intended to be, and should not be, used by anyone other than these specified parties.

*Sikich CPA LLC*

Naperville, Illinois  
May 13, 2026

# Company snapshot



We help organizations manage risk, maintain compliance and make the most of their technology investments.

Sikich offers the public and private sectors a diverse platform of professional services across consulting, technology and compliance. Highly specialized and hands-on teams deliver integrated solutions rooted in deep industry experience. Our approach is strategically and thoughtfully designed to help our clients, teams and communities accelerate success. Sikich has approximately 2,000 team members and operates across North America, EMEA and APAC.

## Specialized services

### Risk management

- Cybersecurity
- Forensic and valuations
- Governance, risk and compliance
- Transaction advisory (deals)

### Business process solutions

- Finance and accounting services
- IT and security managed services
- Marketing and communications

### Enterprise application consulting

- Data and AI
- ERP, CRM, HCM products and services
- Regulatory, quality and compliance

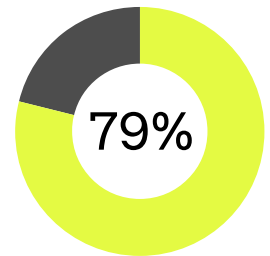
### Compliance services

- Audit and assurance
- IT controls
- Tax services



## Net promoter score

The firm's overall Net Promoter Score (NPS) is 79%. This is a measure of our clients' willingness to recommend Sikich's services and products. An NPS of 50% is considered excellent, and 70% NPS is considered world-class.



## Niche expertise

Sikich provides services and solutions to a wide range of industries. We have devoted substantial resources to develop a significant base of expertise and experience in:

- |                                        |                              |                         |
|----------------------------------------|------------------------------|-------------------------|
| <b>Manufacturing</b>                   | <b>Private equity</b>        | <b>Government</b>       |
| <b>Distribution &amp; supply chain</b> | <b>High-tech</b>             | <b>Not-for-profit</b>   |
| <b>Construction &amp; real estate</b>  | <b>Professional services</b> | <b>Higher education</b> |
| <b>Automotive</b>                      | <b>Agriculture</b>           |                         |
|                                        | <b>Life sciences</b>         |                         |

## Operating principles

We're different than most service providers because we have the right people backed by the right platform.

- |                                       |                                         |
|---------------------------------------|-----------------------------------------|
| <b>End to end expertise</b>           | <b>Partners in impact</b>               |
| <b>Full access no ego</b>             | <b>Cutting edge tech and innovation</b> |
| <b>Uncompromising problem solvers</b> |                                         |

## Office locations

<b>Ahmedabad, GJ</b>	<b>Chicago, IL</b>	<b>Los Angeles, CA*</b>	<b>Princeton, NJ</b>
<b>Alexandria, VA</b>	+1 (312) 648-6666	+1 (877) 279-1900	+1 (609) 285-5000
+1 (703) 836-1350	<b>Cleveland, OH</b>	<b>Milwaukee, WI</b>	<b>Springfield, IL</b>
+1 (703) 836-6701	+1 (330) 864-6661	+1 (262) 754-9400	+1 (217) 793-3363
<b>Bangalore, KA</b>	<b>Coimbatore, TN</b>	<b>Naperville, IL</b>	<b>St. Louis, MO</b>
<b>Boston, MA</b>	<b>Decatur, IL</b>	+1 (630) 566-8400	+1 (314) 275-7277
+1 (508) 485-5588	+1 (217) 423-6000	<b>Peoria, IL</b>	
<b>Chattanooga, TN</b>	<b>Indianapolis, IN</b>	+1 (309) 694-4251	
+1 (423) 954-3007	+1 (317) 842-4466		

\*Perform only Technology and Advisory services



Sikich is a member of PrimeGlobal, an award-winning association of independent accounting and business advisory firms. With over 1000 locations in 112 countries, PrimeGlobal is firmly established as the top association worldwide in terms of diverse reach and geographically widespread coverage.

## Certifications & awards

- Great Place to Work® U.S. and India
- Ranked #8 Best Workplace in Chicago by Fortune magazine
- Handshake Early Talent Award
- Best Place to Work, Crain's Chicago Business
- Healthiest Employers® in Illinois, Indiana, New Jersey, Ohio, Virginia and Wisconsin
- Military Times Best for Vets Employer
- NetSuite Winter Alliance Partner Spotlights Award in Biotech and Biopharma
- CRN Solution Provider 500 list
- CRN Managed Service Provider 500 list, Elite 150 category
- Inner Circle for Microsoft AI Business Solutions
- Accounting Today VAR Top 100
- NetSuite North America Solution Provider Partner of the Year
- MSSP Alert Top 250 MSSPs
- Ranked #25 in IPA Top 500 Public Accounting Firms
- Accounting Today top financial planning firms by assets under management (\$1B+ AUM)
- USA TODAY/Statista's list of "America's Most Recommended Tax & Accounting Firms"
- Financial Advisor America's Top RIA
- Construction Executive's Top Construction Accounting Firms

For more information about our services, visit [www.sikich.com](http://www.sikich.com).





Special Leisure  
Services Foundation  
Rolling Meadows, Illinois

---

Financial Statements and  
Independent Auditor's Report

For the Year Ended December 31, 2025

**SPECIAL LEISURE SERVICES FOUNDATION  
ROLLING MEADOWS, ILLINOIS  
TABLE OF CONTENTS**

---

	<u>Page(s)</u>
INDEPENDENT AUDITOR’S REPORT .....	1-3
GENERAL PURPOSE EXTERNAL FINANCIAL STATEMENTS	
Basic Financial Statements	
Statement of Financial Position.....	4
Statement of Activities .....	5
Statement of Functional Expenses .....	6-7
Statement of Cash Flows.....	8-9
Notes to Financial Statements .....	10-17
SUPPLEMENTARY INFORMATION	
Schedule of Revenues, Expenses, and Changes in Net Assets - Budget and Actual .....	18

1415 West Diehl Road, Suite 400  
Naperville, IL 60563  
+1 (630) 566-8400

[sikich.com](http://sikich.com)

## INDEPENDENT AUDITOR'S REPORT

Members of the Board of Trustees  
Special Leisure Services Foundation  
Rolling Meadows, Illinois

### Opinion

We have audited the accompanying financial statements of the Special Leisure Services Foundation (the Foundation), a component unit of Northwest Special Recreation Association, Rolling Meadows, Illinois, as of and for year ended December 31, 2025, and the related notes to financial statements, which collectively comprises the Foundation's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Special Leisure Services Foundation, a component unit of Northwest Special Recreation Association, Rolling Meadows, Illinois, as of December 31, 2025, and the respective changes in financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### Prior Period Financial Statements

The financial statements of the Foundation as of December 31, 2024 were audited by other auditors, whose report dated May 7, 2025, expressed an unmodified opinion of those financial statements.

### Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under these standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Foundation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern for 12 months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## **Other Matters**

### *Required Supplementary Information*

Management has omitted the Management's Discussion and Analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinions on the basic financial statements are not affected by this missing information.

### *Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Foundation's basic financial statements. The supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements.

The supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Sikich CPA LLC*

Naperville, Illinois  
May 13, 2026

**GENERAL PURPOSE EXTERNAL  
FINANCIAL STATEMENTS**

## **BASIC FINANCIAL STATEMENTS**

**SPECIAL LEISURE SERVICES FOUNDATION  
ROLLING MEADOWS, ILLINOIS**

**STATEMENT OF FINANCIAL POSITION**

December 31, 2025 and 2024

---

	<u>2025</u>	<u>2024</u>
<b>ASSETS</b>		
Cash	\$ 186,968	\$ 153,447
Investments	1,638,376	1,426,710
Accounts receivables	1,404	1,601
Prepays	13,758	25,790
	<hr/>	
Total assets	1,840,506	1,607,548
	<hr/>	
<b>LIABILITIES</b>		
Accounts payable	17,428	22,005
Unearned revenue	18,387	18,501
	<hr/>	
Total liabilities	35,815	40,506
	<hr/>	
<b>NET ASSETS</b>		
With donor restrictions	23,987	68,093
Without donor restrictions	1,780,704	1,498,949
	<hr/>	
<b>TOTAL NET ASSETS</b>	<u>\$ 1,804,691</u>	<u>\$ 1,567,042</u>

See accompanying notes to financial statements.

**SPECIAL LEISURE SERVICES FOUNDATION  
ROLLING MEADOWS, ILLINOIS**

STATEMENT OF ACTIVITIES

For the Years Ended December 31, 2025 and 2024

	2025			2024		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>PUBLIC SUPPORT AND REVENUES</b>						
Special events revenue	\$ 451,311	\$ -	\$ 451,311	\$ 407,877	\$ -	\$ 407,877
Donations	114,160	23,987	138,147	138,556	51,606	190,162
In-kind donations	55,689	-	55,689	59,142	-	59,142
Grants	155,398	-	155,398	37,420	-	37,420
Investment income	213,189	-	213,189	174,690	-	174,690
Net assets released from restrictions	68,093	(68,093)	-	86,869	(86,869)	-
<b>Total public support and revenues</b>	<b>1,057,840</b>	<b>(44,106)</b>	<b>1,013,734</b>	<b>904,554</b>	<b>(35,263)</b>	<b>869,291</b>
<b>EXPENSES AND LOSSES</b>						
Functional expenses						
Program services						
Inclusion (ADA compliance)	38,944	-	38,944	20,351	-	20,351
Accessible vehicle support	90,000	-	90,000	126,400	-	126,400
General program support	69,091	-	69,091	108,320	-	108,320
NWSRA Lightning athletics	68,750	-	68,750	25,714	-	25,714
Scholarships	91,096	-	91,096	69,216	-	69,216
Capital improvement support	66,059	-	66,059	73,720	-	73,720
<b>Total program services</b>	<b>423,940</b>	<b>-</b>	<b>423,940</b>	<b>423,721</b>	<b>-</b>	<b>423,721</b>
Management and general	257,044	-	257,044	249,739	-	249,739
Fund-raising	505,537	-	505,537	523,013	-	523,013
<b>Total functional expenses</b>	<b>1,186,521</b>	<b>-</b>	<b>1,186,521</b>	<b>1,196,473</b>	<b>-</b>	<b>1,196,473</b>
<b>INCOME (LOSS) BEFORE CONTRIBUTIONS</b>	<b>(128,681)</b>	<b>(44,106)</b>	<b>(172,787)</b>	<b>(291,919)</b>	<b>(35,263)</b>	<b>(327,182)</b>
<b>CONTRIBUTIONS</b>						
In-kind contribution of services received from personnel of an affiliate	410,436	-	410,436	438,394	-	438,394
<b>CHANGE IN NET ASSETS</b>	<b>281,755</b>	<b>(44,106)</b>	<b>237,649</b>	<b>146,475</b>	<b>(35,263)</b>	<b>111,212</b>
<b>NET ASSETS, JANUARY 1</b>	<b>1,498,949</b>	<b>68,093</b>	<b>1,567,042</b>	<b>1,352,474</b>	<b>103,356</b>	<b>1,455,830</b>
<b>NET ASSETS, DECEMBER 31</b>	<b>\$ 1,780,704</b>	<b>\$ 23,987</b>	<b>\$ 1,804,691</b>	<b>\$ 1,498,949</b>	<b>\$ 68,093</b>	<b>\$ 1,567,042</b>

See accompanying notes to financial statements.

**SPECIAL LEISURE SERVICES FOUNDATION  
ROLLING MEADOWS, ILLINOIS**

**STATEMENT OF FUNCTIONAL EXPENSES**

For the Year Ended December 31, 2025

	<b>Program Services</b>	<b>Management and General</b>	<b>Fundraising</b>	<b>Total Expenses</b>
<b>FUNCTIONAL EXPENSES</b>				
Employee compensation (in-kind)				
Salaries	\$ -	\$ 135,978	\$ 208,455	\$ 344,433
Payroll taxes	-	10,402	15,947	26,349
Employee benefits	-	-	39,655	39,655
<b>Total employee compensation (in-kind)</b>	<b>-</b>	<b>146,380</b>	<b>264,057</b>	<b>410,437</b>
Other expenses				
Postage	-	2,430	-	2,430
Office expense	-	17,048	-	17,048
Credit card fees	-	5,796	-	5,796
Education and training	-	726	-	726
Marketing	-	594	-	594
Membership services	-	6,568	-	6,568
Office contractors	-	40,643	-	40,643
Public education and information	-	15,171	-	15,171
Printing	-	1,246	-	1,246
Professional fees	-	10,066	-	10,066
Miscellaneous	-	10,376	-	10,376
Grants				
Inclusion (ADA compliance)	38,944	-	-	38,944
Accessible vehicle support	90,000	-	-	90,000
General program	69,091	-	-	69,091
NWSRA lightning activities	68,750	-	-	68,750
Scholarships	91,096	-	-	91,096
Capital improvement support	66,059	-	-	66,059
Special events direct expense				
Food	-	-	104,525	104,525
Gifts	-	-	4,098	4,098
In-kind rental - golf course	-	-	56,364	56,364
Printing	-	-	6,738	6,738
Prizes	-	-	3,870	3,870
Recognition	-	-	36,545	36,545
Supplies	-	-	28,198	28,198
Other	-	-	1,142	1,142
<b>Total other expenses</b>	<b>423,940</b>	<b>110,664</b>	<b>241,480</b>	<b>776,084</b>
<b>TOTAL FUNCTIONAL EXPENSES</b>	<b>\$ 423,940</b>	<b>\$ 257,044</b>	<b>\$ 505,537</b>	<b>\$ 1,186,521</b>

See accompanying notes to financial statements.

**SPECIAL LEISURE SERVICES FOUNDATION  
ROLLING MEADOWS, ILLINOIS**

**STATEMENT OF FUNCTIONAL EXPENSES**

For the Year Ended December 31, 2024

	<b>Program Services</b>	<b>Management and General</b>	<b>Fundraising</b>	<b>Total Expenses</b>
<b>FUNCTIONAL EXPENSES</b>				
Employee compensation (in-kind)				
Salaries	\$ -	\$ 113,124	\$ 263,956	\$ 377,080
Payroll taxes	-	8,654	20,193	28,847
Employee benefits	-	9,740	22,727	32,467
Total employee compensation (in-kind)	-	131,518	306,876	438,394
Other expenses				
Postage	-	4,673	-	4,673
Office expense	-	23,673	-	23,673
Credit card fees	-	7,855	-	7,855
Education and training	-	5,418	-	5,418
Marketing	-	933	-	933
Membership services	-	9,508	-	9,508
Outside contractors	-	32,184	-	32,184
Public education and information	-	19,882	-	19,882
Printing	-	3,674	-	3,674
Professional fees	-	9,700	-	9,700
Miscellaneous	-	721	-	721
Grants				
Inclusion (ADA compliance)	20,351	-	-	20,351
Accessible vehicle support	126,400	-	-	126,400
General program	108,320	-	-	108,320
NWSRA lightning activities	25,714	-	-	25,714
Scholarships	69,216	-	-	69,216
Capital improvement support	73,720	-	-	73,720
Special events direct expense				
Food	-	-	80,818	80,818
Gifts	-	-	4,427	4,427
In-kind rental - golf course	-	-	59,142	59,142
Printing	-	-	3,706	3,706
Prizes	-	-	8,010	8,010
Recognition	-	-	36,119	36,119
Supplies	-	-	23,915	23,915
Total other expenses	423,721	118,221	216,137	758,079
<b>TOTAL FUNCTIONAL EXPENSES</b>	<b>\$ 423,721</b>	<b>\$ 249,739</b>	<b>\$ 523,013</b>	<b>\$ 1,196,473</b>

See accompanying notes to financial statements.

**SPECIAL LEISURE SERVICES FOUNDATION  
ROLLING MEADOWS, ILLINOIS**

**STATEMENT OF CASH FLOWS**

For the Years Ended December 31, 2025 and 2024

	<b>2025</b>	<b>2024</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Change in net assets	\$ 237,649	\$ (327,182)
Adjustments to reconcile change in net assets to net cash from operating activities		
Realized and unrealized (gain) on investments	(161,093)	263,434
Changes in assets and liabilities		
Receivables	197	(1,601)
Prepays	8,032	(17,525)
Deposits payable	4,000	-
Accounts payable	(4,577)	15,755
Unearned revenue	(114)	(458)
	<b>84,094</b>	<b>(67,577)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchases of investments	(211,667)	(271,048)
Proceeds from sale of investments	108,998	256,386
Interest and dividends received	52,096	17,968
	<b>(50,573)</b>	<b>3,306</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
None	-	-
	<b>-</b>	<b>-</b>
<b>NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	<b>33,521</b>	<b>(64,271)</b>
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<b>153,447</b>	<b>217,718</b>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<b>\$ 186,968</b>	<b>\$ 153,447</b>

See accompanying notes to financial statements.

**SPECIAL LEISURE SERVICES FOUNDATION  
ROLLING MEADOWS, ILLINOIS**

STATEMENT OF CASH FLOWS (Continued)

For the Years Ended December 31, 2025 and 2024

---

	<u>2025</u>	<u>2024</u>
<b>NONCASH ITEMS</b>		
In-kind donated facilities	\$ 55,689	\$ 59,142
In-kind donated services	410,436	438,394
In-kind expenses	(466,125)	(497,536)
<b>TOTAL NONCASH ITEMS</b>	<u>\$ -</u>	<u>\$ -</u>

See accompanying notes to financial statements.

**SPECIAL LEISURE SERVICES FOUNDATION  
ROLLING MEADOWS, ILLINOIS**

**NOTES TO FINANCIAL STATEMENTS**

December 31, 2025 and 2024

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Special Leisure Services Foundation (the Foundation) have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to government units (hereinafter referred to as generally accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Foundation's accounting policies are described below.

a. Reporting Entity

The Foundation is an Illinois not-for-profit organization incorporated on November 1, 1980. The Foundation was formed to facilitate participation by adults and children with disabilities in recreation programs offered by the Northwest Special Recreation Association (the Association) and the park districts and municipalities which are partners in the operations of the Association.

The Foundation uses its funds for five main programs:

- Inclusion (ADA Compliance) - The Foundation provides grants so that aides and adaptive equipment can be provided to enable individuals with disabilities to mainstream back into their regular park district program.
- Accessible Vehicle Support - The Foundation provides grants for vehicles to provide door-to-door transportation for individuals with disabilities, and other adaptive equipment.
- General Program Support - The Foundation provides financial support to disabled individuals in economic need to enable them to participate in the Association programs.
- Scholarships - The Foundation provides financial support to disabled individuals in economic need to enable them to participate in the Association programs.
- Association Lightning Athletics/Paralympics/Unified Sports - The Foundation provides grants to the Association Lightning Athletes, Paralympics and Unified Sports which help athletes competing in their local community by giving them the opportunity to advance to state, national, and international competition.

**SPECIAL LEISURE SERVICES FOUNDATION**  
**ROLLING MEADOWS, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

a. Reporting Entity (Continued)

In addition to the five focus areas, the Foundation may also assist with programs:

- Building Improvements - The Foundation provides the financial support to make necessary improvements to the building that houses the offices of the Association.

b. Basis of Accounting

The financial statements are prepared using the accrual basis of accounting in which revenue is recognized when earned and expenses are recognized when incurred.

c. Net Assets

Net assets of the Foundation and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions - Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Foundation's management and the Board of Directors.

Net Assets with Donor Restrictions - Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Foundation or by the passage of time. Other donor restrictions are perpetual in nature, whereby the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. Contributions that are restricted by donors are reported as increases in net assets without donor restrictions if the restrictions are satisfied or expire in the reporting period in which the contributions are recognized. All other donor-restricted contributions are reported as increases in net assets with donor restrictions. When restrictions expire (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the Statement of Activities as net assets released from restrictions.

d. Use of Estimates

The preparation of financial statements in accordance with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

**SPECIAL LEISURE SERVICES FOUNDATION**  
**ROLLING MEADOWS, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

e. Income Taxes

The Foundation is exempt from income tax under IRC section 501(c)(3), and similarly, is exempt from State of Illinois taxes under the Illinois Tax Act Section 205(a), though it is subject to tax on income unrelated to its exempt purpose, unless that income is otherwise excluded by the Code. The Foundation has processes presently in place to ensure the maintenance of its tax-exempt status; to identify and report unrelated income; to determine its filing and tax obligations in jurisdictions for which it has nexus; and to identify and evaluate other matters that may be considered tax positions. The Foundation has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements. There was no unrelated business income for the year ended December 31, 2025 and 2024.

The Foundation's Forms 990, Return of Organization Exempt from Income Tax, are subject to examination by the IRS, generally, for three years after they were filed. Annual filings with the State of Illinois are, similarly, subject to examination.

f. Functional Allocation of Expenses

The costs of providing the various programs and supporting services have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Functional expenses which are not directly attributable to one function are allocated between program, management and general, and fund-raising services based on the number of employees involved, the amount of time spent, the percentage of their salary associated with that time and on estimates made by the Foundation's management.

g. Investments

Investment purchases are recorded at cost, or if donated, at fair value on the date of donation. Thereafter, investments are reported at their fair values in the statement of financial position. Investment income is reported in the statement of activities and consists of interest and dividend income, realized and unrealized capital gains and losses, less external and direct internal investment expenses. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants as of a given measurement date. Short-term investments are reported at cost, which approximates fair value. For investments, the Foundation categorizes its fair value measurements within the fair value hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

**SPECIAL LEISURE SERVICES FOUNDATION**  
**ROLLING MEADOWS, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

---

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

h. Contributed Revenue

Contribution revenue is recognized when cash, securities or other assets are received. Conditional promises to give, that is, those with a measurable performance or barrier, and a right of return, are not recognized until the conditions on which they depend are substantially met.

i. Special Events Revenue

Cash received related to events taking place in the future are considered conditional contributions and are recorded as deferred revenue on the statement of financial position until the underlying event takes place, at which time they are recognized as special events revenue on the statement of activities.

Special events revenue is comprised of an exchange element based upon the direct benefits donors receive and a contribution element for the difference. We recognize special events revenue equal to the fair value of direct benefits to donors when the special event takes place. All goods and services are transferred at a point in time. We recognize the contribution element of special event revenue immediately, unless there is a right of return if the special event does not take place.

j. In-Kind Contributions

Contributed nonfinancial assets include donated professional services and donated use of facilities which are recorded at the respective fair values of the goods or services received. In addition to contributed nonfinancial assets, volunteers contribute significant amounts of time to management and general and fundraising; however, the consolidated financial statements do not reflect the value of these contributed services because they do not meet recognition criteria prescribed by GAAP. Contributed goods are recorded at fair value at the date of donation.

k. Services Received from Personnel of an Affiliate

Employees of an affiliated organization contribute significant amounts of time to our general and administrative services. These services are considered to be services received from personnel of an affiliate and are recorded as net asset transfers in the consolidated statements of activities and as employee compensation expense in the consolidated statements of functional expenses.

**SPECIAL LEISURE SERVICES FOUNDATION**  
**ROLLING MEADOWS, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

**2. DEPOSITS AND INVESTMENTS**

*Deposits*

Custodial credit risk for deposits with financial institutions is the risk that in the event of a bank's failure, the Foundation's deposits may not be returned to it. At December 31, 2025 and 2024, all of the Foundation's deposits were fully insurance or collateralized.

*Investments*

The Foundation had the following investment fair values and maturities on December 31, 2025:

Investment Type	Fair Value	Investment Maturities (in Years)			
		Less than 1	1-5	6-10	Greater than 10
U.S. Treasury	\$ 49,955	\$ 49,955	\$ -	\$ -	\$ -
Corporate Bonds	29,994	-	29,994	-	-
Negotiable CD's	257,717	106,566	151,151	-	-
<b>TOTAL</b>	<b>\$ 337,666</b>	<b>\$ 156,521</b>	<b>\$ 181,145</b>	<b>\$ -</b>	<b>\$ -</b>

The Foundation had the following investment fair values and maturities on December 31, 2024:

Investment Type	Fair Value	Investment Maturities (in Years)			
		Less than 1	1-5	6-10	Greater than 10
U.S. Treasury	\$ 49,152	\$ -	\$ 49,152	\$ -	\$ -
Corporate Bonds	29,438	-	29,438	-	-
Negotiable CD's	333,267	120,850	212,417	-	-
<b>TOTAL</b>	<b>\$ 411,857</b>	<b>\$ 120,850</b>	<b>\$ 291,007</b>	<b>\$ -</b>	<b>\$ -</b>

The Foundation has the following recurring fair value measurements as of December 31, 2025 and 2024: the corporate bonds and certificates of deposit are valued using quoted matrix pricing models (Level 2 inputs). The U.S. Treasury obligations use Level 1 inputs.

Investments with a maturity of one year or less when purchased are stated at amortized cost. Investments with a maturity greater than one year when purchased are reported at fair value. Non-negotiable certificates of deposit, if any, are reported at cost.

**SPECIAL LEISURE SERVICES FOUNDATION**  
**ROLLING MEADOWS, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

---

**2. DEPOSITS AND INVESTMENTS (Continued)**

*Interest Rate Risk*

Interest rate risk is the risk that changes in interest rates will adversely affect the market value of an investment. In accordance with its investment policy, the Foundation limits its exposure to interest rate risk by structuring the portfolio to provide liquidity. The Foundation's investment policy limits its exposure to interest rate risk by requiring that the investment portfolio remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands.

*Credit Risk*

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. State law limits investments in commercial paper, corporate bonds and mutual funds to the top two ratings issued by nationally recognized statistical rating organizations. The Foundation's investment policy does not further limit investment choices besides those authorized under state statute. At December 31, 2025, the Foundation's investment in the U.S. Treasury are rated Aa1 by Moody's, and the Corporate Bonds are rated A+ by Standard and Poor's. At December 31, 2024, the Foundation's investment in the U.S. Treasury are rated Aa1 by Moody's, and the Corporate Bonds are rated A+ by Standard and Poor's. The negotiable CD's are not rated.

*Concentration of Credit Risk*

Concentration of credit risk is the risk of loss attributed to the magnitude of the Foundation's investment in a single issuer. The Foundation's investment policy requires the Foundation to invest in a diversified manner and not have undue concentrations in any single investment.

*Custodial Credit Risk for Investments*

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to the investment, the Association will not be able to recover the value of its investments that are in possession of an outside party. The Foundation's investment policy does not mitigate custodial credit risk for investments. The money market mutual funds are not subject to custodial credit risk.

**SPECIAL LEISURE SERVICES FOUNDATION**  
**ROLLING MEADOWS, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

**3. LIQUIDITY AND AVAILABILITY**

The following represents the Foundation's financial assets available to meet general expenditures over the next 12 months at December 31, 2025:

Financial assets at year end	
Cash and cash equivalents	\$ 186,968
Investments	1,638,376
Receivables	1,404
Less financial assets with restrictions	<u>(23,987)</u>
Financial assets available to meet general expenditures over the next 12 months	<u>\$ 1,802,761</u>

The following represents the Foundation's financial assets available to meet general expenditures over the next 12 months at December 31, 2024:

Financial assets at year end	
Cash and cash equivalents	\$ 153,447
Investments	1,426,710
Receivables	1,601
Less financial assets with restrictions	<u>(68,093)</u>
Financial assets available to meet general expenditures over the next 12 months	<u>\$ 1,513,665</u>

The Foundation's goal is generally to maintain financial assets to meet 90 days of operating expenses. As part of its liquidity plan, excess cash is invested in short-term investments, including money market accounts and certificates of deposit.

**4. NET ASSET RESTRICTIONS**

Net assets with donor restrictions consist of net assets restricted for the following purposes at December 31, 2025 and 2024:

	<u>2025</u>	<u>2024</u>
NWSRA Lightning Athletes	\$ -	\$ 4,388
Booster Club	1,137	1,606
Accessible Transportation	21,350	12,099
Accessible Media Lab	-	50,000
Accessible Greenhouse	<u>1,500</u>	<u>-</u>
<b>TOTAL</b>	<u>\$ 23,987</u>	<u>\$ 68,093</u>

**SPECIAL LEISURE SERVICES FOUNDATION**  
**ROLLING MEADOWS, ILLINOIS**  
NOTES TO FINANCIAL STATEMENTS (Continued)

---

**4. NET ASSET RESTRICTIONS (Continued)**

The source of net assets released from donor restrictions by incurring expense satisfying the restriction, or by the occurrence of events specified by the donor, was as follows for the year ended December 31, 2025 and 2024:

	2025	2024
NWRS Lightening Athletes	\$ 4,388	\$ 958
Booster Club	1,606	3,231
Accessible Transportation	12,099	24,009
Accessible Media Lab	50,000	-
Accessible Greenhouse	-	50,000
Music Room	-	8,671
	<hr/>	<hr/>
TOTAL	\$ 68,093	\$ 86,869

**5. IN-KIND DONATIONS**

For the year ended December 31, 2025 and 2024, contributed nonfinancial assets recognized within the financial statements included the following:

Donated Facilities - The Foundation was allowed to use facilities at no charge to the Foundation during the year ended December 31, 2025 and 2024. A contribution and related special events expense was recognized at fair value determined as the amount that would have been charged by the facility to rent such facility. The amount recognized was \$55,689 and \$59,142 for the years ended December 31, 2025 and 2024, respectively.

Donated Services - The Foundation received services from Association employees, which includes grant/sponsorship writing, event fund-raising, and development coordination. Accordingly, contributions have been recorded at \$410,436 and \$438,394 at December 31, 2025 and 2024, respectively, which represents the cost paid by the Association to the employees for their time spent on these services for the Foundation. This amount has been included in net asset transfers and management and general expenses and fund-raising expenses in the statement of activities.

## **SUPPLEMENTARY INFORMATION**

**SPECIAL LEISURE SERVICES FOUNDATION  
ROLLING MEADOWS, ILLINOIS**

**SCHEDULE OF REVENUES, EXPENSES AND  
CHANGES IN NET ASSETS - BUDGET AND ACTUAL**

For the Year Ended December 31, 2025

	<b>Original and Final Budget</b>	<b>Actual</b>	<b>Variance Over/(Under) Final Budget</b>
<b>PUBLIC SUPPORT AND REVENUES</b>			
Special events revenue	\$ 453,285	\$ 451,311	\$ (1,974)
Donations	85,000	138,147	53,147
In-kind donations	-	55,689	55,689
Grants	130,000	155,398	25,398
Investment income	32,695	213,189	180,494
Total public support and revenues	700,980	1,013,734	312,754
<b>EXPENSES AND LOSSES</b>			
Functional expenses			
Program services			
Inclusion (ADA compliance)	51,405	38,944	(12,461)
Accessible vehicle support	90,000	90,000	-
General program support	67,345	69,091	1,746
NWSRA Lightning athletics	68,750	68,750	-
Scholarships	72,500	91,096	18,596
Capital improvement support	74,099	66,059	(8,040)
Total program services	424,099	423,940	(159)
Management and general	114,793	257,044	142,251
Fund-raising	208,702	505,537	296,835
Total functional expenses	747,594	1,186,521	438,927
Total expenses and losses	747,594	1,186,521	438,927
<b>INCOME (LOSS) BEFORE CONTRIBUTIONS</b>	<u>(46,614)</u>	<u>(172,787)</u>	<u>(126,173)</u>
<b>CONTRIBUTIONS</b>			
In-kind contribution of services received from personnel of an affiliate	-	410,436	410,436
<b>CHANGE IN NET ASSETS</b>	<u>\$ (46,614)</u>	237,649	<u>\$ 284,263</u>
<b>NET ASSETS, JANUARY 1</b>		<u>1,567,042</u>	
<b>NET ASSETS, DECEMBER 31</b>		<u>\$ 1,804,691</u>	

(See independent auditor's report.)



Date: 6/16/2026  
To: SLSF Board of Trustees  
From: Rachel Hubsch and Victoria Gonzalez, Superintendent of Recreation  
Andrea Griffin, President of Special Leisure Services Foundation  
Re: SLSF Grant Transfer to NWSRA

---

**Background/Information:**

This memo is to request the first of three transfers of funds, with the first amount of \$112,774.26 from Special Leisure Services Foundation to Northwest Special Recreation Association to support the five areas of support. Attached to the memo is a detailed breakdown of expenses in each line item.

<b>SLSF Area of Support</b>	<b>June 2026</b>
Athletics	\$7,180.87
Transportation	\$31,104.70
Scholarships	\$50,062.35
Inclusion	\$3,343.64
General Programs	\$21,082.70
<b>Total</b>	<b>\$112,774.26</b>

**Next Steps:**

We are asking for the amount to be transferred to the NWSRA account no later than June 30, 2026.

**This memo is for informational purposes only; no Board action is required at this time.**

**SLSF Grants to NWSRA  
June 2026**

SLSF Area of Support	Expenses	GL Account	Description	Total Allotment
				<b>\$24,300.00</b>
<b>Athletics</b>	\$635.00	Rental Municipal - Athletics	Lightning Athletics Swim Meet Entrance Fees	
	\$456.00	Rental Municipal - Athletics	Lightning Athletics Basketball Tournament Entrance Fees	
	\$4,533.33	Independent Contracts - Athletics	Lightning Athletics Powerlifting Gym / Trainer Fees	
	\$1,556.54	Commercial Expenses - Athletics	Lightning Athletics Winter Games Expenses and Various Equipment	
Athletics Sub-Total June	\$7,180.87			
Athletics Sub-Total September	\$0.00		<b>Athletics Remaining Balance</b>	<b>\$17,119.13</b>
Athletics Sub-Total December	\$0.00			
				<b>\$105,000.00</b>
<b>Transportation</b>	\$31,104.70	Transportation Maintenance	Repairs and Maintenance January - May	
	Transportation Sub-Total June	\$31,104.70		
Transportation Sub-Total September	\$0.00		<b>Transportation Remaining Balance</b>	<b>\$73,895.30</b>
Transportation Sub-Total December	\$0.00			
				<b>\$70,000.00</b>
<b>Scholarships</b>	\$2,568.00	Program Fees - Leisure Education	Leisure Education Scholarships	
	\$33,252.70	Program Fees - Day Camp	Day Camp Scholarships	
	\$11,425.90	Program Fees - General Programs	General Program Scholarships	
	\$2,815.75	Program Fees - Athletics	Athletic Scholarships	
Scholarship Sub-Total June	\$50,062.35			
Scholarship Sub-Total September	\$0.00		<b>Scholarships Remaining Balance</b>	<b>\$19,937.65</b>
Scholarship Sub-Total December	\$0.00			
				<b>\$47,600.00</b>
<b>Inclusion</b>	\$1,383.64	Inclusion Expenses	Behavior / Sensory Supports, Training Supplies and Restock	
	\$1,960.00	Independent Contractors	Sign Language Interpreters	
Inclusion Sub-Total June	\$3,343.64			
Inclusion Sub-Total September	\$0.00		<b>Inclusion Remaining Balance</b>	<b>\$44,256.36</b>
Inclusion Sub-Total December	\$0.00			
				<b>\$153,100.00</b>
<b>General Programs</b>	\$1,481.20	Rental Municipal - General Programs	Broadway Buddies Expenses and Lifeguard Expenses	
	\$4,604.87	Commercial Expenses - Special Events	Special Event Tickets Events Entrance Fees	
	\$523.00	Commercial Expenses - Leisure Education	Leisure Education JP Wood Martial Arts and Bowling Expenses	
	\$3,181.75	Commercial Expenses - Trips	Overnight and Short Trip Expenses	
	\$2,028.99	Program Supplies - Clubs	Social Club Program Supplies January - May	
	\$1,247.71	Program Supplies - Special Events	Special Event Tickets Events Entrance Fees	
	\$3,350.27	Program Supplies - General Programs	General Program Supplies	
	\$1,178.48	Program Supplies - First Aid/CPR	First Aid and CPR Supplies	
	\$74.55	Program Supplies - Safety/Behavior	Safety and Behavior Supplies	
	\$3,386.88	Program Supplies - General Programs	THRIVE Adult Day Program Restricted Funds - Allyson Houser Memorial	
	\$25.00	Program Supplies - General Programs	THRIVE Adult Day Program Restricted Funds - Wians Family Memorial	
General Program Sub-Total June	\$21,082.70			
General Program Sub-Total September	\$0.00		<b>General Programs Remaining Balance</b>	<b>\$132,017.30</b>
General Program Sub-Total December	\$0.00			
				<b>\$400,000.00</b>
<b>Grand Total June</b>	<b>\$112,774.26</b>			
<b>Grand Total September</b>	<b>\$0.00</b>		<b>Remaining Balance</b>	<b>\$287,225.74</b>
<b>Grand Total December</b>	<b>\$0.00</b>			

# Information / Action Items

[Return to Home](#)



Date: 6/16/2026  
To: SLSF Board of Trustees  
From: Liz Thomas, Manager of Development  
Andrea Griffin, President of Special Leisure Services Foundation  
Re: Volunteer Opportunities

---

### **Background/Information:**

Volunteers play a critical role in the success of both Special Leisure Services Foundation (SLSF) fundraising events and Northwest Special Recreation Association (NWSRA) programs. In addition to supporting event logistics, volunteers help create meaningful experiences for participants, families, donors, sponsors, and community members.

To strengthen volunteer engagement and increase community involvement, SLSF is promoting its 2026 Volunteer Interest Form, allowing individuals, corporate groups, service organizations, and community members to sign up for volunteer opportunities throughout the year. The form includes both fundraising events and participant-centered activities, providing a variety of ways for volunteers to become involved.

### **2026 Volunteer Opportunities**

Volunteer opportunities currently available include:

#### SLSF Fundraising Events

- Bridges of Poplar Creek Golf Classic – June 24
- Buffalo Grove Golf Classic – August 5
- Moretti's/NWSRA Golf Classic – August 19
- Birdies & Besties Golf Classic – September 2
- Arlington Golf Classic – September 17
- Celebrate Ability Gala – October 23

Volunteer roles include:

- Event setup and cleanup
- Registration assistance
- Raffle sales
- Gimmick hole staffing
- Course runners
- Dinner and cocktail hour assistance
- Guest services and event support

## NWSRA Participant Activities

- Tiki Takeover – June 26
- All Camp Twin Lakes Trip – July 1
- Rainbow Nights Social – July 10
- Greenhouse Sprout to Bloom Program – August 9

These opportunities allow volunteers to interact directly with NWSRA participants by assisting with recreational activities, games, crafts, food service, adaptive recreation experiences, and community engagement programs.

## Community Partnership Events

SLSF is also recruiting volunteers to represent the foundation at several community events, including:

- Frontier Days (Arlington Heights)
- Mt. Prospect Block Party
- Knights of Columbus Tootsie Roll Drive
- Rotary Club of Palatine Oktoberfest
- Ride for Autism Chicago
- Palatine Kiwanis Peanut Days
- Arlington Heights Harmony Fest

These events fundraise for SLSF as well as provide opportunities to increase community awareness of SLSF and NWSRA while expanding relationships with local organizations and potential supporters.

## Volunteer Recruitment Efforts

Volunteer opportunities are promoted through:

- SLSF email communications
- Social media channels
- Community partnerships
- Corporate volunteer outreach
- Board and committee member referrals
- Event participant and donor communications

SLSF continues to explore opportunities to engage corporate volunteer groups, service clubs, and community organizations to increase volunteer participation and build long-term relationships with future donors and supporters.

## **Looking Ahead**

As the foundation continues to grow its fundraising efforts and community presence, volunteer engagement remains an important component of organizational success. Expanding volunteer participation not only supports event operations but also strengthens community awareness, creates meaningful connections with NWSRA participants, and helps cultivate future advocates and philanthropic supporters of the foundation's mission.

**This memo is for informational purposes only; no Board action is required at this time.**

# SLSF 2026

## Board of Trustees



---

**Al Crook**  
Past Chair

Zurich North America  
1299 Zurich Way  
Schaumburg, IL 60196  
847-373-0305  
al.crook@zurichna.com

---

**Andrea Griffin**  
SLSF President

3000 W Central Rd.  
Rolling Meadows, IL 60008  
847-392-2848 ext 235  
agriffin@nwsra.org

---

**Anthony Gattuso**  
Chair

BMO Harris Bank  
9550 W Higgins Road, STE. 975  
Rosemont, IL 60008  
312-859-8462  
anthony.gattuso@bmo.com

---

**Ben Rea**  
NWSRA Board Member

Palatine Park District  
250 East Wood Street  
Palatine, IL 60067  
847-496-6236  
brea@palatineparks.org

---

**Diane Hilgers**  
NWSRA Board Member

Salt Creek Park District  
530 South William Avenue  
Palatine, IL 60074  
847/259-6890  
dhilgers@saltcreekpd.com

---

**Jim Houser Jr.**

UPS  
150 S. Lombard Road  
Addison, IL 60101  
630-244-1893  
jimhouser@ups.com

---

**Linda Ballantine**

3310 Plum Grove Dr.  
Rolling Meadows, IL 60008  
630-347-2739  
lindamarlene5632@gmail.com

---

**Nick Troy**  
Organizational Treasurer  
& Secretary | NWSRA Board Member

Rolling Meadows Park District  
3000 W. Central Road  
Rolling Meadows, IL 60008  
847-894-3008  
ntroy@rmparks.org

---

**Rafal Piontkowski**

Village Bank & Trust  
234 W. Northwest Highway  
Arlington Heights, IL 60004  
847-870-6503  
rpiontkowski@bankatvillage.com

---

**Terri Oates**  
Vice Chair

1152 Ardmoor Drive  
Crystal Lake, IL 60012  
847-340-1435  
Toates2@comcast.net

---

**Thomas Campone**

1844 Admiral Court  
Glenview, IL 60026  
847-514-1024  
tom@campone.net